



THTD14 - Town Hall Town Deal Consultancy Tender Evaluation Criteria

TENDER EVALUATION MATRIX					
MEAT	Overall Weighting	Category	Category Weighting	Element	Element Weighting
Price	30%	Commercial	30%	Cost / Competitiveness	Form of Tender Value
Quality	70%	Technical	18%	Capability & compliance	5%
				Resources	5%
				Knowledge, experience, & competency	5%
				Accreditations & qualifications	3%
		Service Delivery	11%	Flexibility & responsiveness	3%
				Communication	2%
				Pro-active working with similar public bodies	2%
				Innovation & added detail	4%
		Quality	14%	Customer care	4%
				Quality of submission	4%
				Continuous improvement	2%
				Health & safety	4%
		Environmental	16%	Environmental targets	6%
				Commitment to climate change	6%
				Carbon efficiency	4%
		Social Value	11%	Opportunities for local people and businesses	5%
				Public engagement	3%
				Supporting local initiatives	3%
100%		100%			

TENDER EVALUATION METHODOLOGY		
ASSESSMENT	DESCRIPTION	SCORE
Excellent	Exceeds the required standard	10
	Response answers the question with precision and relevance	
	Includes improvement through innovation / added value	
Good	Meets the standard required	8
	Comprehensive response in terms of detail and relevance to the question	
Acceptable	Meets the standard in some respects but fails in some areas	6
	Acceptable level of detail, accuracy, and relevance	
Limited	Fails the standard in most aspects but meets some	4
	Limited information / inadequate / only partially addresses the questions	
Inadequate	Significantly fails to meet the standard	2
	Inadequate detail provided / questions not answered / answers not directly relevant to the question	
Not eligible for consideration	Completely fails to meet the standard	Tender not considered
	Response significantly deficient / no response	
	Tender documentation completed incorrectly / detail missing	
	Failure to comply with the tender submission guidelines	