**Maryport Town Council**

**Provision & Maintenance of Floral Displays 2022-2027 INVITATION TO QUOTE**

Maryport Town Council is seeking quotes to supply plants, plant up & maintain the Town’s floral planters, beds & displays over a 5 year period from 1.4.22 to 31.3.27

The Town Council is responsible for the maintenance of floral planters in Maryport & Flimby, currently in the following locations.

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| **Location** | **Number** | **Feature Type** |
| Netherhall Corner, Maryport - At the western side of the pavement in front of the Memorial Garden Gates. | 3 | 2x Flower Beds approximately (5,300mm x 6,600mm & 5,300mm x 6,600mm) in size, together with Lighthouse feature holding 18 baskets up to approximately 500mm x 200mm |
| Netherhall Corner, Maryport, – At the southern side of the Church | 6 | Boat feature approximately (3,800mm x 900mm), with 24 baskets of varying size up to 900mm, & surrounding flower bed approximately (13,300mm x 3,400mm)  4 x Flower beds adjacent wall, (3,600mm x 560mm; 3,400mm x 560mm; 3,600mm x 560mm; 3,200mm x 560mm, all approximately) |
| Hanging Baskets on Senhouse Street, Crosby Street, Wood Street & Irish Street, Maryport | 60 | Large 18 inch Flower Baskets; list of locations in appendix |
| Roundabout on the Low Road, Maryport | 1 | Boat feature approximately 1750 mm x 600mm located on centre bed approximately 4,600mm x 4,600mm, surrounded by grassed area approximately 10,600 x 10,600, & miniature trees |
| Senhouse Street, Maryport | 1 | Boat feature containing 6 baskets of varying size, with 4 baskets on adjacent railings approximately 900mm x 200mm |
| Senhouse Street, Shipping Brow, South Quay, Maryport | 9 | Flower Towers, 6 tiered, 1,710 mm high |
| Curzon Street, Shipping Brow, Maryport | 30 | Rectangular Trough planters on railings size 900mm x 200mm |
| Brook Street/Ryehill Road junction, Flimby | 2 | Ornate planters approximately 1,000mm x 500mm x 630mm |
| The Green, Flimby | 8 | Basket Trees, (2) displaying each 4 Flower Baskets, (dimensions above) |
| A596/Ryehill Road junction, Flimby | 3 | Planters approximately 1,200mm diameter |

# Contract Specification

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* Identify Council requirements for planting season in timely fashion
* Order, collect & store until distributed such display materials as required

* Clear & prepare each display feature as required
* Supply and fill each planter/display & bed, as appropriate, with a compost incorporated with slow-release fertilizer designed to last 3-4 months. The Town Council would prefer that a non-peat compost mix is used – **the type of compost should be indicated as part of the quote**

* Plant up each planter/display & bed to a suitable arrangement with seasonal plants, except 4 flower beds adjacent to the wall on Netherhall Corner, Church side, which should hold appropriate perennial plants

* All planters must be fully planted up and in place in the areas identified by the Town Council by: for summer displays, 7 June each year; for winter displays, by 7 November each year
* Ensure suitable & effective maintenance of all displays to keep them alive & healthy throughout the growing season
* Ensure the effective maintenance of all display features throughout the year, including monthly grass cutting April to September where required & maintenance of feature bases where appropriate

# Planting Specification

* Each planter/bed/display must be planted wholly with flowering plants with a view to ensuring that the soil and the planter are fully covered

* Each planter/bed/display must contain a range of complementary colours rather than single colours. The Town Council should be consulted twice annually in line with seasonal planting & good time on particular colour combinations & plants

* On planting, each plant must be in flower, (if applicable), and free from any pest/disease, mineral deficiency and in a healthy condition

* Sufficient plants must be supplied to cover the planter at the time of planting.

* Plant each planter/display/bed with a mix of plants to last the season until at least 30 September for Summer displays & 30 April for Winter displays. Larger planters can be planted up on site.

* Inspect all planters on a regular, (at least weekly), basis, replace any plants that have failed, or which are displaying signs of pests, diseases & mineral deficiencies immediately & ensure all displays are kept free of weeds.

# Overwintering

Provision may be required for the overwintering of any perennial plants, where appropriate, used so they can be reused the following year

# Additional Displays

# It is the Town Council’s intention to increase the number of floral displays & planters. Please provide a price per display type to provide & maintain displays, to the above standards, for the following features:

* 18 inch Hanging Basket
* 14 inch Hanging Basket
* 6 tier Flower Tower 1,710 mm heigh
* Ornate Planter approximately 1,000x500x630mm
* Trough Planter approximately 900mm x 200mm

**Additional Requirements**

The Council may require delivery & storage facilities for display features, street furniture & other bulky items. Please provide a price per month for providing such facilities.

**Additional Works**

The Council may require additional works to be carried out in association with the provision of the Provision & Maintenance of Floral Displays. Please provide an hourly rate to cover the provision of labour, transport & equipment in the event of any such works being required.

**Price Submission**

The Council has made separate provision for the supply of plants for the 2022 Summer season. Quotes should take this into account for 2022/23. Please also supply a quote for a full year & indicate the basis on which you would propose variations on that price to be effected for the contract’s succeeding years, (to be detailed below).

**General**

The successful applicant will be required to provide evidence of public liability insurance & appropriate street works licence.

**PLEASE SUBMIT QUOTES TO THE TOWN CLERK,**

**MARYPORT TOWN COUNCIL, TOWN HALL,**

**SENHOUSE STREET, MARYPORT CA15 6BH** [**Maryport.council@talk21.com**](mailto:Maryport.council@talk21.com) **, 01900 813205 by 12.00 on Monday 14th March 2022**

**2022/23 Excluding Summer Plants**

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| **Location** | **Feature Type** | **Annual Contract Price (£)** |
| Netherhall Corner, Maryport - At the western side of the pavement in front of the Memorial Garden Gates. | 2x Flower Beds approximately (5,300mm x 6,600mm & 5,300mm x 6,600mm) in size, together with Lighthouse feature holding 18 baskets up to approximately 500mm x 200mm |  |
| Netherhall Corner, Maryport, – At the southern side of the Church | Boat feature approximately (3,800mm x 900mm), with 24 baskets of varying size up to 900mm, & surrounding flower bed approximately (13,300mm x 3,400mm)  4 x Flower beds adjacent wall, (3,600mm x 560mm; 3,400mm x 560mm; 3,600mm x 560mm; 3,200mm x 560mm, all approximately) |  |
| Hanging Baskets on Senhouse Street, Crosby Street, Wood Street & Irish Street, Maryport | Large 18 inch Flower Baskets; list of locations in appendix |  |
| Roundabout on the Low Road, Maryport | Boat feature approximately 1750 mm x 600mm located on centre bed approximately 4,600mm x 4,600mm, surrounded by grassed area approximately 10,600 x 10,600, & miniature trees |  |
| Senhouse Street, Maryport | Boat feature containing 6 baskets of varying size, with 4 baskets on adjacent railings approximately 900mm x 200mm |  |
| Senhouse Street, Shipping Brow, South Quay, Maryport | Flower Towers, 6 tiered, 1,710 mm high |  |
| Curzon Street, Shipping Brow, Maryport | Rectangular Trough planters on railings size 900mm x 200mm |  |
| Brook Street/Ryehill Road junction, Flimby | Ornate planters approximately 1,000x500x630mm |  |
| The Green, Flimby | Basket Trees, (2) displaying each 4 Flower Baskets, (dimensions above) |  |
| A596/Ryehill Road junction, Flimby | Planters approximately 1,200mm diameter |  |
|  | **Total Annual Cost** |  |
|  |  |  |
|  | **Variations** | **Annual Contract Price (£)** |
|  | Additional 18 inch Hanging Basket |  |
|  | Additional 14 inch Hanging Basket |  |
|  | Additional 6 Tier Flower Tower 1,710 mm in height |  |
|  | Ornate Planter approximately 1,000x500x630mm |  |
|  | Basket Tree displaying 4 Flower Baskets |  |
|  | Additional Works Rate per hour |  |
|  | Winter Storage of Perennial Plants |  |
|  | Monthly Storage Facilities |  |

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