

WESTON-SUPER-MARE TOWN COUNCIL

Expressions of Interest for installation of a kitchen at Weston Museum, Weston-super-Mare

Weston-super-Mare Town Council is seeking Expressions of Interest from suitably experienced and qualified companies for the installation of a catering kitchen at Weston Museum for Weston-super-Mare Town Council. The contractor will need to have proven and demonstrated experience in similar projects and the resources to undertake the various elements of the contract which include the safe access arrangements of the work area, health & safety management and guarantees for the works.

Contractors from whom Weston-super-Mare Town Council procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract. Following a decision made by Weston-super-Mare Town Council in July 2020, the Council is committed to working with Contractors who pay the Real Living Wage to their employees.

Contractors from whom Weston-super-Mare Town Council procure goods and services must also be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered.

Weston-super-Mare Town Council will evaluate the Expression of Interest submissions received, and shortlist qualifying Contractors to invite tenders for the installation. Registration of interest does not imply inclusion on the tender list. Tender documents will be issued mid-March 2022

EVALUATION & ASSESSMENT OF EXPRESSION OF INTEREST

The evaluation will be in accordance with the following criteria, a fail under the Health and Safety criteria will automatically result in exclusion from the tender list.

An aggregate of 4 or more fails will automatically result in exclusion from the tender list.

Evaluation Criteria	Pass / Fail
Proven experience in refurbishment and alteration works in public buildings	Pass / Fail
Financial capability	Pass / Fail
Proven experience working for local authority/town council clients	Pass / Fail

Evaluation Criteria	Pass / Fail
Evidence of an excellent Health & Safety Record (no enforcement action under current legislation)	Pass / Fail
Confirmation that employees are paid Real Living Wage.	Pass / Fail
Resources and availability to tender and commence contract in May/June 2022	Pass / Fail

Interested parties are asked to submit Expressions of Interest to include their:

- Company name, address, contact name and registration number
- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Confirmation that the company will be able to submit a tender and should they be successful, commence the contract Dec/Jan 2020/2021

Expression of Interest should be sent no later than **12 noon on Friday 4th March 2022** to:

Sarah Pearce
Responsible Financial Officer
Weston-super-Mare Town Council
Grove House
Grove Park
Weston-super-Mare
BS23 2QJ

Email: development@wsm-tc.gov.uk