**Question 1**

Can you give any indication as to the expected dates that the training will take place and/or whether all 4 dates are likely to happen on consecutive days in the same week or are more likely to be across a longer period of time?

Is it your intention that the same content will be delivered at each of the 4 sessions?

**Response to Question 1**

The exact dates of the delivery of the Masterclasses will be agreed with the successful tenderer. The Masterclasses will be held in different geographical locations; however, it will be acceptable for these Masterclasses to be arranged over two days in one week, and then a further two days over one week in the next month. This will allow any potential delegates that cannot attend the first set of Masterclasses to attend a Masterclass on alternative date and venue.

It is our intention that the same content will be delivered at all four Masterclasses.

**Question 2**

Point 7.2 of the ITT asks for *“details of the providers relevant experience and expertise in the field to be evidenced by….three case studies/ summaries of similar commissions delivered elsewhere.”*

We would be grateful if you could confirm if you would prefer:

1. three case studies demonstrating that bidders have specifically delivered masterclasses; or
2. three case studies demonstrating that bidders have a practical and thorough understanding of the underlying legal, practical and commercial issues that will ensure that they are well placed to assist ESIF funding applicants; or
3. a combination of the above, which demonstrates experience and expertise in delivery as well as underlying practical on the ground experience.

**Response to Question 2**

We requirethree case studies that demonstrate that the bidder has a practical and thorough understanding of the legal, practical and commercial requirements of ERDF and ESF funding requirements that will ensure that they are well placed to deliver Legal Masterclasses to ESIF funding applicants. Evidence of delivering at least one masterclass or similar workshop/seminar based training session would also be helpful.

**Question 3**

Where section 7.2 of the invitation to tender refers to 3 case studies/summaries of similar commissions delivered elsewhere, please can you confirm if the case studies should be limited to our previous experience delivering training, or our broader State aid/procurement/ESIF project experience?

**Response to Question 3**

Please see response to question 2