**NHS CRoydon CCG**

**Early Engagement Soft Market Engagement Questionnaire (MEQ)**

**August 2017**

# Disclaimers

Organisations considering whether to respond to this information request should note the following:

* NHS Croydon Clinical Commissioning Group (the Commissioner) is still finalising its decision in regards community forensic services and is undertaking market engagement in order to seek the views and opinions of those organisations that may be interested in helping to deliver the services if it decides to re-procure it;
* This Market Engagement Questionnaire (MEQ), and any subsequent information provided in response to it, does not form an integral part of any potential future procurement exercise if Commissioner (for one or more of the services) and should be considered as an attempt by the Commissioner to engage with the potential market for delivering services;
* This MEQ, the accompanying draft documentation and the responses received arising from it are in no way legally binding on any party;
* **Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform the Commissioner as to the level of interest from the market and will be used to evidence a decision as to whether or not to undertake a competitive procurement. CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.**

# Instructions for Responding to this MEQ

Please ensure you have read the supporting information provided with this MEQ before responding, including the draft current Service Specification(s) and the Memorandum of Information (MoI), noting that these may be subject to change (in both form and content) if the CCG decides to procure the service The MoI has been created to provide context to the Community Forensic Step-down Service available to NHS Croydon CCG patients.

Responses to this MEQ should be provided as a single document and be limited to a maximum of 5 sides of A4 paper.

# Market Engagement Questionnaire

Note: the services being described in this questionnaire relate to the Commissioner’s intention to establish a contract for three years, with the potential to extend for a further two years.

1. Please provide a summary/introduction about your organisation outlining your current community step-down provision delivery activities, experience in providing a community based forensic services and the reasons for your interest in this market engagement questionnaire.

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| response: |
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(b) What expertise do you have in developing a range of step-down services and what would the service model look like?

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| response: |
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(c) What advantages/disadvantages would this hold for you as the provider in delivering this or a similar model?

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| response: |
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1. Do you feel the service described in the draft specification is clinically appropriate and optimal? If not, why not?

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| response: |
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1. The CCG aims to develop a model that is accessible and equitable to our patient across the borough. One consideration to deliver this aim is to increase the use of technology. Please describe your experience of doing this and the impact it had on patients accessing the service.

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| response: |
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1. Please tell us your opinion/experience of what type of professionals you feel should form part of a multi-disciplinary community forensic service and your prior level of engagement with these organisations?

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| response: |
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1. What could the service do to build knowledge and expertise around the delivery of forensic services? Do you have examples of successes that you have achieved elsewhere which are relevant? Please tell us about them.

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| response: |
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1. Describe what you see as the key delivery challenges affecting the service and why? What have you done to overcome these challenges in other similar services?

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| response: |
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1. What is the approximate timeframe you believe you will require in order to safely prepare, mobilise and implement the delivery this service based on your experience? Please advise the Minimum & Maximum timeframe.

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| response: |
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1. Based on the current project financial envelope of £1.1m per annum, how many tiered bed spaces do you believe this budget will procure in-line with the service specification and the range of forensic patients this service will be expected to support?

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| response: |
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1. The service specification covers a broad range of patient requirements; would you consider working in collaboration with another organisation that may have a specific expertise in this area? If so, what is the name of the organisation you would consider working with? Or would you consider the CCG facilitating a partnership arrangement?

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| response: |
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1. Would you be willing to discuss further with the Commissioner your views about the services and the Commissioner’s intentions as outlined (YES /NO)?

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| --- | --- |
| Yes | No |
|  |  |

Please complete the table below providing details for the main point of contact:

|  |  |
| --- | --- |
| **CONTACT NAME:** |  |
| **ROLE / POSITION:** |  |
| **EMAIL ADDRRESS:** |  |
| **CONTACT NUMBER:** |  |

Thank you for taking the time to respond and share your interest and views of the Commissioner’s current intentions for the future provision of this service for Croydon CCG.

**Please help to return this questionnaire by no later than 3pm Friday 18th August 2017 to Sian Kirk (**[**Sian.Kirk@croydonccg.nhs.uk**](mailto:Sian.Kirk@croydonccg.nhs.uk)**) & Jennifer Francis (**[**jenniferfrancis1@nhs.net**](file:///C:\Users\phil.gouldbourn\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\Z5P7NL6C\jenniferfrancis1@nhs.net)**).**

*Interested parties will not be prejudiced by any response or failure to respond to this market engagement exercise and a response to this notice does not guarantee any invitation to participate in any future public procurement process that the Commissioning Authority may conduct.*

*Any responses provided will not be treated as commercially confidential and may be used by the Commissioning Authority in the final service specifications used for the contracts but no organisation will be individually identified.*