



Department for Transport

Method Business and Digital Technology Limited
Saffron House,
6-10 Kirby Street,
London,
United Kingdom,
EC1N 8TS

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DP

Web Site: www.dft.gov.uk

Your ref:

Our ref: TLOT10191

Date: 18/07/2025

Name: [REDACTED]

Email: [REDACTED]

Contract Number and Title: TLOT10191 - Local Transport Data Collection Alpha – Beta

CCS Framework and Service ID: RM1043.8 Digital Outcomes 6

On behalf of the Secretary of State for Transport, I write to inform you that **Method Business and Digital Technology Limited** has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1043.8
2. The Call-Off Order Form TLOT10191 - Local Transport Data Collection Alpha – Beta

The contract will commence on 14th July 2025 and expire on 13th July 2027 with an option to extend for a period of 12 months. The value of the Contract is up to £2,000,000 (DfT are under no obligation to spend all the Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter and accompanying Call Off Agreement "TLOT10191 - Local Transport Data Collection Alpha – Beta" by countersigning below and returning via email to [REDACTED]

If you have any queries regarding the commencement of the service, please contact the contract owner, [REDACTED]

Yours sincerely,

Ollie Hughes

[REDACTED]

**Commercial Relationship Manager
Department for Transport**

[REDACTED]

On behalf of the Secretary of State for Transport

Accepted for and on behalf of **Method
Business and Digital Technology Limited**
by:

Signature

[REDACTED]

Name:

[REDACTED]

Capacity: Chief Digital Information Officer

Date: 18-07-2025 | 16:26 BST