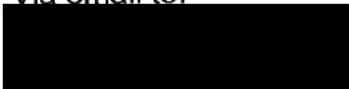




## Department for Transport

International Dispute  
Resolution Centre Ltd,  
1 Paternoster Lane  
London  
EC4M 7BQ

Via email to:



**Group Commercial Directorate**  
Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4DR

Mob:



Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our ref: TSCS3021

Date: 08 January 2025

Dear Supplier

**Contract number – TSCS3021**

**Contract Title – Cranston Inquiry Hearing Venue**

On behalf of the Secretary of State for Transport, I am writing to formally notify you that the Department for Transport wishes to contract with you for services pertaining to the Cranston Independent Inquiry.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The Signed Below Threshold Contract Order form and Conditions.
2. This Award Letter.

This Contract will commence on 01 February 2025 and expire on 31 December 2025 with an option to extend for an additional 3 months. The total value of the contract is up to £250,000 exc VAT.

The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.

S [REDACTED] g

Please contact the Contract Owner [REDACTED] on telephone number [REDACTED] or via email [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED]

Yours sincerely

*Sent via email unsigned*  
[REDACTED]

**Commercial Relationship Manager  
Department for Transport**

[REDACTED]  
**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of International  
Dispute Resolution Centre Ltd **by:-**

Signature: [REDACTED]

Name: [REDACTED]

Capacity: [REDACTED]

Date 10/01/2025