

APPENDIX 1 LETTER OF APPOINTMENT

FROM

Contracting Authority/Customer	Valuation Office Agency
Address	10 South Colonnade, London, E14 4PU
Invoice Address	Redacted Under FOIA Section 43, Commercial Information
Contact Ref:	Redacted Under FOIA Section 43, Commercial Information

TO

Supplier:	Johnsons1871 Ltd
Address:	7 Brunel Court, Rudheath Way Gadbrook Park, Northwich Cheshire CW9 7LP
Contact Details	Redacted Under FOIA Section 40, Personal Information

1. TERM

1.1 Effective Date

1.1.1 This Contract shall commence on 04 March 2024.

1.2 Expiry Date

1.2.1 This Contract shall expire 2 years from contract commencement date, unless extended. Extension options include 2 x 1 years.

2. SERVICES

Enclosed in Appendix 5 – Specification, and Appendix 6 – Supplier's Bid Proposal

3. AMENDMENTS TO TERMS AND CONDITIONS

N/A

4. PAYMENT PROVISIONS

Contract Price

Enclosed in Appendix 2 – Prices for Services

**Invoicing
Arrangements**

Redacted Under FOIA Section 43, Commercial Information

5. CONFIDENTIAL INFORMATION

The following information shall be deemed Commercially Sensitive Information or Confidential Information:

All

Duration that the information shall be deemed Commercially Sensitive Information or Confidential Information

For the entirety of the contract term and 2 years thereafter

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Goods and/or Services specified in this Letter of Appointment (together with where completed and applicable, the mini-competition order (additional requirements) set out in this Letter of Appointment) incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement entered into by the Supplier and YPO in February 2024.

For and on behalf of the Supplier:

Name and Title	Redacted Under FOIA Section 40, Personal Information
Signature	Redacted Under FOIA Section 40, Personal Information
Date	28 th February 2024

For and on behalf of the Customer:

Name and Title	Redacted Under FOIA Section 40, Personal Information
Signature	Redacted Under FOIA Section 40, Personal Information
Date	28 th February 2024