**Form of Tender**

|  |  |
| --- | --- |
| **Re:** | **West Bergholt Village Hall Roofing Works – Option 1 with Solar Panel** |
|  |  |
|  | West Bergholt Parish Council |
|  | 80 Chapel Road  West Bergholt  CO6 3HL |

Dear Sir,

We have read the Specifications/Schedule of Works supplied and examined the drawings, and having visited the site and being familiar with the contract conditions, do hereby offer to execute and complete the whole of the works specified for the sum of

|  |
| --- |
|  |
|  |
| (£ : ) |

We confirm that our Daywork rates are as follows: -

|  |  |
| --- | --- |
| Labour |  |
| Materials and goods |  |
| Plant |  |
| Overheads & Profit | ………….% |

In the event of acceptance of this tender we undertake to commence work on ................................. and to complete in .................................... weeks

We agree to this tender remaining open for acceptance for a period of …………………… weeks

Dated this ......................................... day of ...................................... 2019

|  |  |
| --- | --- |
| Company Name |  |
| Signed: |  |
| Address: |  |
|  |  |
|  |  |