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**Market Engagement Questionnaire**

**Lived Experience Services for South East Adult Prisons and Children and Young People Estate**

This provider market engagement questionnaire is an information gathering exercise, rather than a call for competition in its own right, to inform the potential forthcoming procurement for Lived Experience Services for South East Adult Prisons and Children and Young People Estate.

The Commissioners will not be liable for costs incurred by any interested party in participating in this exercise.

**Potential Bidder Information**

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| --- | --- |
| Name of potential bidding organisation: |  |
| Trading Status | Public limited company [ ] Limited company [ ] Limited liability partnership [ ] Third or voluntary sector [ ] NHS organisation [ ] Other (please specify) [ ]  |
| Address: |  |
| Telephone: |  |
| E-mail: |  |
| Website address: |  |

**Contact Details**

|  |  |
| --- | --- |
| Name: |  |
| Job title: |  |
| Telephone / Mobile: |  |
| Email: |  |

**General Information**

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| **Please provide a summary/introduction about your organisation, outlining the services you currently deliver and any previous experience of delivering Service User participation / Lived Experience related services.** |
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| **Bidding status – If you were to bid for these services would this likely to be as a contract holding provider, consortium member or subcontractor?** |
| Contract holding provider | [ ]   |
| Consortium | [ ]  |
| Subcontractor | [ ]  |
| Other | (Please specify) |

**Contract Length**

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| **Please advise which of the following contract lengths are attractive to your organisation:** |
| Less than 3 years [ ] Straight 3 year contract. No extension period [ ] Initial term 3 years plus 1 year extension [ ] Initial term 3 years plus 2 year extension [ ] 5 years or over [ ] ***Please add to the options provided as necessary.*** |

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| **Please briefly explain the reasons you have chosen the contract length/s above.** |
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**Lotting**

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| **Please indicate which services you might be interested in, indicating the areas / establishments you might be interested in delivering these services within.***Please refer to the PIN notice for details on the adult establishments included in each area* |
| Adult estate only [ ]   | *If selected Adult estate, please indicate areas of interest;*Thames Valley [ ] Hampshire and Isle of Wight [ ] Kent [ ] Surrey [ ] Sussex [ ]  |
| Children and Young People (CYP) estate only [ ]  | *If selected CYP estate, please indicate establishments of interest:*HMYOIs (Cookham Wood and Aylesbury) [ ] Secure Children’s Homes (Lansdowne and Swanwick Lodge) [ ]  |
| Both Adult and CYP estates [ ]  | *If you have selected ‘both’, please select both areas and establishments of interest from the above lists.* |

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| **The Commissioner is considering how to group the establishments into contracts for the provision of the services, including (for example) groupings based on category of establishment, geography or in line with integrated healthcare services prime provider contract groupings, and would welcome your views as to whether you foresee any key risks / challenges and / or opportunities with any possible grouping approaches in relation to the individual establishments listed in the PIN notice or across any of the areas listed above.**  |
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| **Based on current/potential organisational capacity, please indicate if there is a maximum number of establishments that your organisation could deliver an effective and high quality service for. If so, please briefly provide any further information relevant to this.**  |
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**Challenges / Opportunities**

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| **Please briefly describe what you as a provider see as the broader (i.e. not specifically relating to contract groupings) key risks / challenges faced and opportunities available in relation to the delivery of services and why?** |
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**Additional Information**

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| **Apart from the service specification, what other information would you like from the Commissioner to support your submission of a bid for this service?** |
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**Market Engagement**

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| **Would you be interested attending market engagement events e.g. a 1:1 meeting with Commissioners / a briefing event for these services?** *Please note any events will be undertaken as deemed appropriate and cannot be guaranteed at this stage.*  |
| Yes [ ]  or No [ ]  |
| **If you have selected ‘Yes’ above, please briefly explain what you would like to gain most from any engagement events undertaken.** |
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| **Would you be happy for us to share your contact details with other provider organisations expressing interest in this opportunity?** *Please note this would be to parties who may wish to collaborate.*  |
| Yes [ ]  or No [ ]  |

Please complete this questionnaire and return it via the In-Tend portal by 12:00pm on 11th November 2020.

The project can be found following the below link. If not already registered on the system you will need to do so before you can fully access the project and return your questionnaire.

<https://in-tendhost.co.uk/scwcsu/aspx/Home>

In-Tend Guidance -

If you have any queries, please contact the procurement team, using the correspondence function of the In-Tend system.

**THANK YOU**