



Mr xxxxxxxxx
Softcat Plc
Fieldhouse Lane
Marlow
Bucks
SL7 1LW

[@dvlagovuk](http://www.gov.uk/browse/driving)

Your ref:
Our ref: PS/19/109
Date: 7 July 20

Dear Mr xxxxx

Provision of S&M Tufin Software and Hardware PS/20/109

On behalf of the Secretary of State for Transport, I accept your quotation/pricing schedule submission received 25 June 2020 under RM6068-Technology Products & Associated Services.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6068
2. The Department's Request for quotation letter dated 17/6
3. The Order Form template/call off schedule
4. The Department's specification document
5. Your completed pricing schedule received 25/6

The period of the contract will be **12 months**, commencing on 14 July 2020 and expiring on 13 July 2021.

The Firm Price for this contract is £12,699.94 exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing
Procedures.doc

Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.

The Contract Owner for this contract is xxxx. (Email xxxx@dvla.gov.uk).

Please acknowledge your receipt of this letter by signing in the allocated space below and returning to me at the above address. If you are currently working from home and unable to sign please return by email stating that you accept this award letter.

Yours sincerely,

xxxxxx

Commercial Directorate
xxxxxx@dvla.gov.uk

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|--|-------|
| Accepted for and on behalf of Softcat Plc by:- | |
| Signature: | _____ |
| Name: | _____ |
| Capacity: | _____ |
| Date: | _____ |

On behalf of the Secretary of State for Transport