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| **CHANGE CONTROL NOTICE (CCN)** |
| **Contract Title:** | Contract for the Provision of Smarter Working Room Booking Software (The Contract) |
| **Contract Reference:** | **CCSO21A55** | **Contract Change Number:** | **CCSO21A55-3** |
| **Date CCN issued:** | *20th February 2024* | **Date Change Effective from:** | *1st February 2024* |
| **Between**: The **Crown Commercial Service** (The Buyer) and **Matrix Booking Limited** (The Supplier)1. The Contract is varied as follows:
	1. A change of scope to the G-Cloud 12 contract of the Matrix Booking service (a digital room and desk booking platform) currently available for the CCS offices at Liverpool, Newport, Norwich, Birmingham & London in order to incorporate the Matrix Booking service for two (2) further locations of CCS offices at Bristol and Manchester.
	2. The intention to utilise the two (2) extension options of twelve (12) months each, with a contract end date of 31st January 2026.
	3. An increase in Contract Value, inclusive of extension options due to change of scope broken down below:

Original Contract Value (After Contract Variation CCSO21A55-2 was implemented):= £75,559.00 (excluding VAT but not including any extension options).New Contract Value, in line with the contract changes above:= £186,255.00 (excluding VAT including extension options)1. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
2. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.
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|  Change authorised to proceed by: (Buyer’s representative): 20/02/2024**REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information****40, Personal Information**   Signature Print Name and Job Title Date |
| Feb 21 2024**REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information**Authorised for and on behalf of the Supplier: Signature Print Name and Job Title Date |
| 20/02/2024**REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information**Authorised for and on behalf of the Buyer: Signature Print Name and Job Title Date |