



Department for Transport

Department for Transport
Great Minster House
33 Horseferry Road
London SW1P 4DR
Telephone 0300 330 3000
Website www.gov.uk/dft
General enquiries: <https://forms.dft.gov.uk>

FAO: [REDACTED]
BRE
Watford,
Herts,
WD25 9XX
Email: [REDACTED]

5th August 2020

Dear [REDACTED]

A review of insulation standards, building regulations and control related to airport noise insulation schemes – TISE3055

This letter is to advise you that the standstill period has concluded and the Secretary of State for Transport is now in a position to accept your tender dated 22nd July 2020 for the above referenced contract.

This letter and the documents listed below form a binding contract between you and this Department.

- Tender documents issued on 13th July 2020
- Your proposal/quotation submitted on 24th July 2020
- DfT General Conditions of Contract for Services as found on:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/773857/general-conditions-of-contract-for-services-under-5.pdf

The commencement date of this contract will be 10th August 2020 and will expire on 30th October 2020.

The Project Sponsor, Stuart Dick will contact you to discuss start up arrangements under this contract.

The firm approved cost for the work will be for **£34, 963.16** (exclusive of VAT) and this must not be exceeded.

You will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

**Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed: [REDACTED]

Name: [REDACTED]

Position: DIRECTOR OF CONSTRUCTION

Date: 14/08/20

Yours sincerely,

Signed for and on behalf of the Department for Transport

Name: [REDACTED] Commercial Relationship Manager