# Framework Schedule 6 (Direct Award short order form template and Call-Off Schedules)

## **Order Form**

CALL-OFF REFERENCE: HMT/Recruitment/2023

THE BUYER: HM Treasury, on behalf of HM Government

BUYER ADDRESS

THE SUPPLIER: Insight Executive Group Limited

SUPPLIER ADDRESS:

REGISTRATION NUMBER:

DUNS NUMBER:

SID4GOV ID:

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 16 January 2023.

It's issued under the Framework Contract with the reference number RM6229 for the provision of Permanent Recruitment.

CALL-OFF LOT(S):

Lot 2: Non-Clinical General Recruitment

#### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form
- 2. Joint Schedule 1(Definitions and Interpretation) RM6229
- 3. The following Schedules in equal order of precedence:

### • Joint Schedules for RM6229

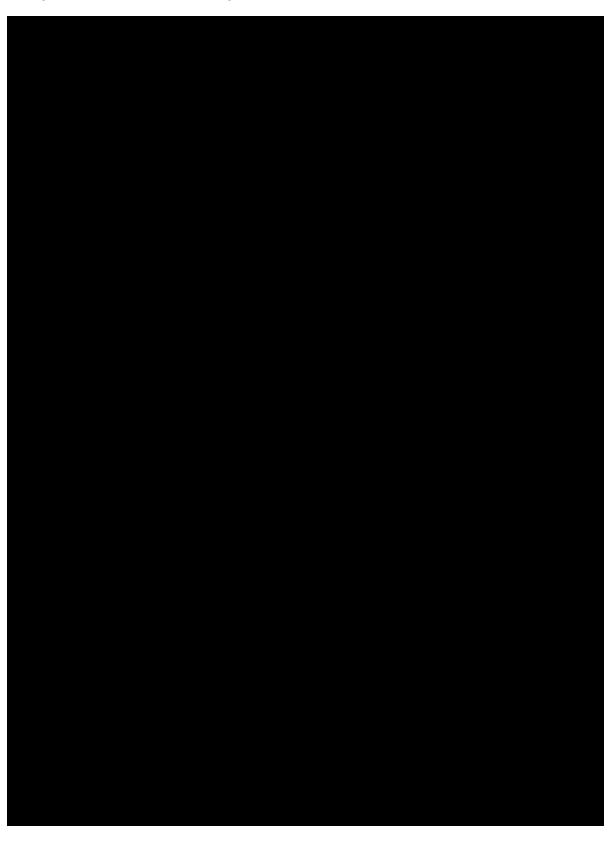
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- o Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 8 (Guarantee)
- Joint Schedule 9 (Minimum Standards of Reliability)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility)

#### • Call-Off Schedules for RM6229

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 2 (Staff Transfer)
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 6 (ICT Services)
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 12 (Clustering)
- Call-Off Schedule 13 (Implementation Plan and Testing)
- Call-Off Schedule 14 (Service Levels)
- o Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 16 (Benchmarking)
- Call-Off Schedule 17 (MOD Terms)
- Call-Off Schedule 18 (Background Checks)
- Call-Off Schedule 19 (Scottish Law)
- Call-Off Schedule 20 (Call-Off Specification)
- o Call-off Schedule 21 (Northern Ireland Law)
- Call-Off Schedule 23 (HMRC Terms)
- 4. CCS Core Terms (version 3.0.11)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6229

## **OVERVIEW OF THE AUTHORITY**

HM Treasury is the government's economic and finance ministry, maintaining control over public spending, setting the direction of the UK's economic policy and working to achieve strong and sustainable economic growth.





**BASE LOCATION** 

STAFF VETTING, EXPERIENCE AND QUALIFICATIONS

**KEY MILESTONES** 



CALL-OFF EXPIRY DATE:	17 June 2023
GDPR POSITION	
MAXIMUM LIABILITY	
	Off Contract is stated in Clause 11.2 of the Core
CALL-OFF DELIVERABLES	
CALL-OFF CHARGES	
PAYMENT METHOD	
BUYER'S INVOICE ADDRESS:	
BUYER'S AUTHORISED REPRESE	NTATIVES

18 January 2023

CALL-OFF START DATE:

# SUPPLIER'S AUTHORISED REPRESENTATIVE



For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	17 <sup>th</sup> January 2023	Date:	18/01/2023