

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	TC/CCS/6068/NATOHUB/2023/01 DPS/00148
THE BUYER:	Defence Digital
BUYER ADDRESS	Ministry of Defence Spur B2 Building 405 MoD Corsham Westwells Road Corsham Wiltshire SN13 9GB
THE SUPPLIER:	CDW Limited
SUPPLIER ADDRESS:	One New Change, London EC4M 9AF
REGISTRATION NUMBER:	2465350
DUNS NUMBER:	504971730

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 14<sup>th</sup> February 2023 at Award  
It's issued under the Framework Contract with the reference number RM6068 for the provision of  
Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 4 Information Assured Products & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:

- Joint Schedules for **RM6068**
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 5 (Corporate and Social Responsibility)
  - Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
  - Joint Schedule 12 (Supply Chain Visibility)
- Call-Off Schedules for **RM6068**
  - Call-Off Schedule 1 (Transparency Reports)
  - Call-Off Schedule 3 (Continuous Improvement)
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 6 – (ICT Services Annex A-E)
  - Call-Off Schedule 7 (Key Supplier Staff)
  - Call-Off Schedule 8 (Business Continuity and Disaster Recovery (Part B)
  - Call-Off Schedule 9 – Security (Part C)
  - Call-Off Schedule 10 – Exit management (Part B)
  - Call-Off Schedule 15 – Call-off Contract Management
  - Call-Off Schedule 17 (MOD Terms)
  - CCS Core Terms (version 3.0.6) as amended by the Framework Award Form

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

1. In addition to the 'MoD Terms' listed at Call-Off Schedule 17 of the Call-Off Incorporated Terms above, the Supplier acknowledges and accepts that the following project specific DEFCONS (Defence Conditions) and supplementary requirements apply to this agreement:

- DEFCON 609 (Edition 07/21) – Contractor's Records
- DEFCON 627 (Edition 12/10) – Requirement for a Certificate of Conformity

2. As well as the following:

- No specific Quality Management System requirements are defined. This does relieve the Supplier of providing conforming products under this Contract. A CoC (Certificate of Conformity) shall be provided in accordance with DEFCON 627 (Edition 12/10) – Requirement for a Certificate of Conformity. This DEFCON needs to be accompanied by DEFCON 609 (Edn 08/18) – Contractor's Records.
- No Deliverable Quality Plan is required reference DEFCON 602B 12/06.
- Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 6 – Quality Assurance Procedural Requirements – Concessions.

- Processes and controls for the avoidance of counterfeit material shall be established and applied in accordance with Def Stan. 05-135, Issue 2 – Avoidance of Counterfeit Material.

A completed GDPR Supplier Assurance Questionnaire (SAQ) for a contract with a Very Low Cyber Risk Profile – Reference RAR-693044227 should be completed, see Buyer's Security Policy detailed below

CALL-OFF START DATE: 15<sup>th</sup> February 2023

CALL-OFF EXPIRY DATE: 14<sup>th</sup> February 2023

CALL-OFF INITIAL PERIOD: 12 Months

CALL-OFF OPTIONAL EXTENSION None  
PERIOD

## **CALL-OFF DELIVERABLES**

The provision of UK NATO Secret Hub. The Goods are described in detail within Attachment 3, Statement of Requirements. The requirement is to be delivered within Thirty (30) weeks of Contract Award.

## **LOCATION FOR DELIVERY**

Level D2  
Building 405  
MoD Corsham  
Westwells Road  
Corsham  
Wiltshire  
SN13 9GB  
England

## **DATES FOR DELIVERY OF THE DELIVERABLES**

The requirement is to be delivered within thirty (30) weeks of contract award.

## **TESTING OF DELIVERABLES**

None

## **WARRANTY PERIOD**

Manufacturers standard warranty applies

## **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £919,790.38

## **CALL-OFF CHARGES**

The Call-Off charges for this contract is £919,790.38



CDW\_Attachment%2  
04%20-%20price%20

## **REIMBURSABLE EXPENSES**

None

## **PAYMENT METHOD**

Payment will be made via MoD's internal requisition to pay process (CP&F).

1.2 Payment can only be made following delivery and acceptance of pre-agreed deliverables.

1.3 Before payment can be considered, each invoice must include a detailed breakdown of associated costs.

1.4 Invoices shall be submitted electronically through Exostar.

1.5 Payment will be made within thirty (30) days following receipt of invoice.

1.6 It should be noted that payment will only be sanctioned in accordance with the Schedule of Requirements once the deliverables have been accepted by an Authorised MoD Representative.

## **BUYER'S INVOICE ADDRESS:**

Level D2  
Building 405  
MoD Corsham  
Westwells Road  
Corsham  
Wiltshire  
SN13 9GB  
England

## **BUYER'S AUTHORISED REPRESENTATIVE**

Thom Gregory  
Commercial Officer  
Thom.gregory723@mod.gov.uk

Spur B2  
Building 405  
MoD Corsham  
Westwells Road  
Corsham  
Wiltshire  
SN13 9NR  
England

## BUYER'S ENVIRONMENTAL POLICY

The Supplier shall abide by the Policy Statement by the Secretary of State for Defence for Health, Safety and Environmental Protection in Defence as detailed below:  
[Health, Safety and Environmental Protection in Defence – Policy Statement by the Secretary of State for Defence] [v0.4] [15<sup>th</sup> April 2020] [available online at: <https://www.gov.uk/government/publications/secretary-of-states-policy-statement-on-safety-health-environmental-protection-and-sustainable-development>]

## BUYER'S SECURITY POLICY

A Cyber Risk Assessment has been carried out against this requirement and the Cyber Risk Profile is '**Very Low**'. The reference numbers are: RAR-693044227. It should be noted that due to the Cyber Risk Rating Level of 'Very Low' attached to this requirement, suppliers are recommended to hold Cyber Essentials Plus accreditation or equivalent. Supplier assurance questionnaires will need to be completed and submitted to [UKStratComDD-CyDR-DCPP@mod.gov.uk](mailto:UKStratComDD-CyDR-DCPP@mod.gov.uk) and a copy is to be submitted as part of the tender submission. This is a mandatory requirement; non-submission will result in your tender not being taken forward for further evaluation.

Until the 4th June 2021, Risk Assessment's and Supplier Assurance Questionnaires were completed on the MOD Supplier Cyber Protection Service (SCPS) tool. However, with effect from the 4th June 2021 the SCPS tool has been replaced with an interim process while a new tool is developed by Defence Digital. It is currently anticipated that that this interim process and service will last three months while the Supplier Protection Service is transitioned to a new tool. Further information on these interim measures can be found in the letter included as part of this Invitation to Tender Bid Pack. As part of your bid submission, please confirm your consent and acceptance of these measures by signing, dating and returning the letter as requested.

## SUPPLIER'S AUTHORISED REPRESENTATIVE

Mark Dunning  
Account Director  
[m.dunning@uk.cdw.com](mailto:m.dunning@uk.cdw.com)  
CDW Limited  
One New Change  
London EC4M 9AF

## **SUPPLIER'S CONTRACT MANAGER**

Mark Dunning  
Account Director  
[m.dunning@uk.cdw.com](mailto:m.dunning@uk.cdw.com)

CDW Limited  
One New Change  
London EC4M 9AF

## **PROGRESS REPORT FREQUENCY**

Weekly updates on lead times and delivery once orders are placed until complete

## **PROGRESS MEETING FREQUENCY**

N/A

## **KEY STAFF**

Mark Dunning  
Account Director  
[m.dunning@uk.cdw.com](mailto:m.dunning@uk.cdw.com)

CDW Limited  
One New Change  
London EC4M 9AF

## **KEY SUBCONTRACTOR(S)**

TBC if applicable

## **COMMERCIALLY SENSITIVE INFORMATION**

As per Attachment 4 Price Schedule

## **SERVICE CREDITS**

Not applicable

## **ADDITIONAL INSURANCES**


As per Joint Schedule 3

## **GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	Penny Williams	Name:	Thom Gregory
Role:	VP of Sales	Role:	DD-CM-HW-SCO-53
Date:	17 February 2023	Date:	15/02/2023