Banner Group Limited

Newland House,

Unit 2 Tuscany Park,

Normanton

WF6 2TZ

Attn: REDACTED

 REDACTED@banneruk.com

Date: Friday 15th January 2021

Contract Ref: CCOU20A07

Dear REDACTED,

**Award of Contract for the supply of *Office Supplies***

Further to the above Procurement, on behalf of Ministry of Defence (the “Authority”), I am pleased to inform you that we would like to award the contract to you.

The call-off contract shall commence 25th day of January 2021 and the Expiry Date will be Friday 24th day of January 2025, with no option to extend.

The total contract value shall be £40,000,000.00 excluding VAT.

This procurement activity was a Direct Award under Commercial Agreement RM6059 - Lot 1: Office Stationery and Electronic Office Supplies and the Commercial Agreement Terms and Conditions shall apply.

A copy of the Order Form is provided with this Award Letter and includes those terms and conditions.

Please return a signed a copy of this letter and forward to the Procurement Lead by replying to this email

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| REDACTED Crown Commercial |  |