



**RM6100 Technology Services 3 Agreement
Framework Schedule 4 - Annex 1
Lots 2, 3 and 5 Order Form**

Order Form

This Order Form is issued in accordance with the provisions of the Technology Services 3 Framework Agreement RM6100 dated 07 October 2024 between the Supplier (as defined below) and the Minister for the Cabinet Office (the "**Framework Agreement**") and should be used by Buyers after making a direct award or conducting a further competition under the Framework Agreement.

The Contract, referred to throughout this Order Form, means the contract between the Supplier and the Buyer (as defined below) (entered into pursuant to the terms of the Framework Agreement) consisting of this Order Form and the Call Off Terms. The Call-Off Terms are substantially the terms set out in Annex 2 to Schedule 4 to the Framework Agreement and copies of which are available from the Crown Commercial Service website [Technology Services 3 - CCS \(crowncommercial.gov.uk\)](https://www.crowncommercial.gov.uk/Technology_Services_3_-_CCS). The agreed Call-Off Terms for the Contract being set out as the Annex 1 to this Order Form.

The Supplier shall provide the Services and/or Goods specified in this Order Form (including any attachments to this Order Form) to the Buyer on and subject to the terms of the Contract for the duration of the Contract Period.

In this Order Form, capitalised expressions shall have the meanings set out in Schedule 1 (Definitions) of the Call-Off Terms

This Order Form shall comprise:

1. This document headed "Order Form";
2. Attachment 1 – Services Specification;
3. Attachment 2 – Charges and Invoicing;
4. Attachment 3 – Implementation Plan;
5. Attachment 4 – Service Levels and Service Credits;
6. Attachment 5 – Key Supplier Personnel and Key Sub-Contractors;
7. Attachment 6 – Software;
8. Attachment 7 – Financial Distress;
9. Attachment 8 - Governance
10. Attachment 9 – Schedule of Processing, Personal Data and Data Subjects;
11. Attachment 10 – Transparency Reports; and
12. Annex 1 – Call Off Terms and Additional/Alternative Schedules and Clauses.

The Order of Precedence shall be as set out in Clause 2.2 of the Call-Off Terms being:

- .1.1 the Framework, except Framework Schedule 18 (Tender);
- .1.2 the Order Form;
- .1.3 the Call Off Terms; and



.1.4 Framework Schedule 18 (Tender).

Section A

General information

Contract Details	
Contract Reference:	712190454
Contract Title:	DEAN Data Exploitation Service
Contract Description:	Support for DEAN Services.
Contract Anticipated Potential Value:	this £228,000 should set out the total potential value of the Contract
Estimated Year 1 Charges:	REDACTED
Commencement Date: 14 October 2024	

Buyer details
Buyer organisation name Air Commercial, Ministry of Defence
Billing address Ministry of Defence DBS Finance Walker House Exchange Flags Liverpool L2 3YL
Buyer representative name Karen Wiley – Air Commercial Sqn Ldr Chris Bagnall – DCTT, Designated Officer
Buyer representative contact details Email: Karen.Wiley895@mod.gov.uk Phone: 0300 169 2985 Email: Christopher.bagnall936@mod.gov.uk. Phone: 0300 152 1054
Buyer Project Reference 712190454



Supplier details

Supplier name

Centerprise International Ltd

Supplier address

Hampshire International Business Park, Lime Tree Way, Chineham, Basingstoke, RG24 8GQ

Supplier representative name

REDACTED

Supplier representative contact details

REDACTED

Order reference number or the Supplier's Catalogue Service Offer Reference Number

RM6100-Lot3d-CenterpriseInternationalLimited-001

Guarantor details

Guarantor Company Name

Not Applicable

Guarantor Company Number

Not Applicable

Guarantor Registered Address

Not Applicable



Section B

Part A – Framework Lot

Framework Lot under which this Order is being placed

- | | |
|--|-------------------------------------|
| 1. TECHNOLOGY STRATEGY & SERVICES DESIGN | <input type="checkbox"/> |
| 2. TRANSITION & TRANSFORMATION | <input type="checkbox"/> |
| 3. OPERATIONAL SERVICES | |
| a: End User Services | <input type="checkbox"/> |
| b: Operational Management | <input type="checkbox"/> |
| c: Technical Management | <input type="checkbox"/> |
| d: Application and Data Management | <input checked="" type="checkbox"/> |
| 5. SERVICE INTEGRATION AND MANAGEMENT | <input type="checkbox"/> |

Part B – The Services Requirement

Commencement Date

See above in Section A

Contract Period

Lot	Maximum Term (including Initial Term and Extension Period) – Months (Years)
2	36 (3)
3	60 (5)
5	60 (5)

Initial Term Months

12.5 months – ending 31 Oct 2025

Extension Period (Optional) Months

Not Applicable

Minimum Notice Period for exercise of Termination Without Cause

30 Calendar days

Sites for the provision of the Services

The Supplier shall provide the Services from the following Sites:

**Buyer Premises:**

DCTT HQ, Building 380, MOD Lyneham, Lyneham, Chippenham, SN15 4XX

Training is also to be delivered at the following Sites:

MOD Lyneham, Lyneham, Chippenham, SN15 4XX
RAF Cosford, Wolverhampton, WV7 3EX
HMS Sultan, Military Road, Gosport, PO12 3BY
Blandford Garrison, Blandford Forum, Dorset, DT118RH

Supplier Premises:

Not Applicable – work not undertaken on site at MOD Lyneham will be conducted via remote link

Third Party Premises:

Not Applicable

Buyer Assets

Not Applicable

Additional Standards

Not Applicable

Buyer Security Policy

MOD Security Policy is classified as Official Sensitive and cannot be shared externally. Suppliers must adhere to the National Cyber Security Centre's 14 Cloud Principles as these apply to the contract.

[The cloud security principles - NCSC.GOV.UK](https://www.ncsc.gov.uk/information/the-cloud-security-principles)

Buyer ICT Policy

JSP 604 - Defence Networks Governance

<https://www.gov.uk/government/publications/joint-service-publication-jsp-604-network-rules>

Insurance

Third Party Public Liability Insurance (£) – Not Applicable

Professional Indemnity Insurance (£) - Not Applicable

Buyer Responsibilities

Not Applicable

Goods

Not Applicable



Governance – Option Part A or Part B

Governance Schedule	Tick as applicable
Part A – Short Form Governance Schedule	<input checked="" type="checkbox"/>
Part B – Long Form Governance Schedule	<input type="checkbox"/>

The Part selected above shall apply this Contract.

Change Control Procedure – Option Part A or Part B

Change Control Schedule	Tick as applicable
Part A – Short Form Change Control Schedule	<input checked="" type="checkbox"/>
Part B – Long Form Change Control Schedule	<input type="checkbox"/>

The Part selected above shall apply this Contract. Where Part B is selected, the following information shall be incorporated into Part B of Schedule 5 (Change Control Procedure):

- for the purpose of Paragraph 3.1.2 (a), the figure shall be £N/A; and
- for the purpose of Paragraph 8.2.2, the figure shall be £N/A.



Section C

Part A - Additional and Alternative Buyer Terms

Additional Schedules and Clauses

Part A – Additional Schedules

Additional Schedules	Tick as applicable
S1: Implementation Plan	<input type="checkbox"/>
S2: Testing Procedures	<input type="checkbox"/>
S3: Security Requirements (either Part A or Part B)	Part A <input type="checkbox"/> or Part B <input type="checkbox"/>
S4: Staff Transfer	<input type="checkbox"/>
S5: Benchmarking	<input type="checkbox"/>
S6: Business Continuity and Disaster Recovery	<input type="checkbox"/>
S7: Continuous Improvement	<input checked="" type="checkbox"/>
S8: Guarantee	<input type="checkbox"/>
S9: MOD Terms	<input checked="" type="checkbox"/>

Part B – Additional Clauses

Additional Clauses	Tick as applicable
C1: Relevant Convictions	<input type="checkbox"/>
C2: Security Measures	<input type="checkbox"/>
C3: Collaboration Agreement	<input type="checkbox"/>

Where selected above the Additional Schedules and/or Clauses set out in document RM6100 Additional and Alternative Terms and Conditions Lots 2, 3 and 5 shall be incorporated into this Contract.

Part C - Alternative Clauses

The following Alternative Clauses will apply:

Alternative Clauses	Tick as applicable
Scots Law	<input type="checkbox"/>
Northern Ireland Law	<input type="checkbox"/>
Joint Controller Clauses	<input type="checkbox"/>

Where selected above the Alternative Clauses set out in document RM6100 Additional and Alternative Terms and Conditions Lots 2, 3 and 5 shall be incorporated into this Contract.



Part B - Additional Information Required for Additional Schedules/Clauses Selected in Part A

Additional Schedule S3 (Security Requirements)

Not Applicable

Additional Schedule S4 (Staff Transfer)

Not Applicable

Additional Clause C1 (Relevant Convictions)

Not Applicable

Additional Clause C3 (Collaboration Agreement)

Not Applicable

An executed Collaboration Agreement shall be delivered from the Supplier to the Buyer within the stated number of Working Days from the Commencement Date:

Not Applicable



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Section D Supplier Response

Commercially Sensitive information

Any confidential information that the Supplier considers sensitive for the duration of an awarded Contract should be included here. Please refer to definition of Commercially Sensitive Information in the Contract – *use specific references to sections rather than copying the relevant information here.*

Not Applicable



Section E Contract Award

This Call Off Contract is awarded in accordance with the provisions of the Technology Services 3 Framework Agreement RM6100.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	10 th October 2024

For and on behalf of the Buyer

Name	Karen Wiley
Job role/title	Air Comrcl Proc Snr Off 5
Signature	REDACTED
Date	09 October 2024



Attachment 1 – Services Specification

1. PURPOSE

- 1.1 The Defence College for Technical Training (DCTT), part of the Ministry of Defence (MOD) currently has a contract in place for Provision of a Business Intelligence Infrastructure that will extract data from our six Virtual Learning Environments (VLE) and place them in a data lake/cube to be exploited using visualisation tools.
- 1.2 The DEAN Services that are delivered across the LEARN infrastructure are fundamental to the delivery of college outputs. LEARN sites were delivered in phases, leading to multiple support contracts ending at different times at different sites. The last support contract renewal saw MOD Lyneham, MOD St Athan, and RAF Cosford contracts becoming one, but with Blandford Camp, RAF Digby, and HMS SULTAN still out of synchronisation, this renewal had to be via direct award on eMarketplace to the incumbent supplier. This will then align all LEARN sites to one end date.
- 1.3 MOD may be known as the Authority.

2. SUSTAINABILITY

- 2.1 The Authority has not identified any specific sustainability considerations for this contract however this does not prevent the Supplier from considering sustainability within their bid.

3. STAFF AND CUSTOMER SERVICE

- 3.1 The Supplier shall provide a sufficient level of SC security cleared resource throughout the duration of the Contract in order to consistently deliver a quality service.
- 3.2 The Supplier's staff assigned to the Contract shall have the relevant qualifications and experience to deliver the Contract to the required standard.
- 3.3 The Supplier shall ensure that staff understand the Authority's vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract.

4. SECURITY AND CONFIDENTIALITY REQUIREMENTS

- 4.1 The Supplier is to ensure that all of the Supplier's Personnel that access the live service have Security Check clearance (SC clearance). Where the Supplier's Personnel does not have SC clearance that individual will not be allowed access MOD hosted servers.
- 4.2 The Authority will bear no costs incurred by the Supplier or any employees of the Supplier for SC (Security Check).
- 4.3 All information related to or generated by this Contract is to be treated in the appropriate manner in accordance with Government Security Classifications. The classification of the material to be handled shall not exceed OFFICIAL-SENSITIVE in nature.



- 4.4 All personal data processed under this Contract is to be treated in accordance with the Data Protection Act 2018.

5. CYBER

- 5.1 The Cyber Risk Reference is RAR-240710A12. The Cyber Risk Assessment for this contract has been rated as not applicable.

6. PAYMENT AND INVOICING

- 6.1 The Supplier must be onboarded by the Authority to the MOD electronic payment platform CP&F. Payment is processed electronically via Exostar. Where the Supplier does not have an existing Exostar account, one will be initiated by DBS as part of the onboarding process.
- 6.2 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
- 6.3 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.
- 6.4 Invoices should be submitted to: SO1 Cyber at DCTT HQ, Building 380, MOD Lyneham, Lyneham, Chippenham, SN15 4XX or gary.watkins607@mod.gov.uk
- 6.5 Where the Supplier submits an invoice to the Authority, the Authority will consider and verify that invoice in a timely fashion.
- 6.6 The Authority shall pay the Supplier any sums due under such an invoice no later than a period of 30 days from the date on which the Authority has determined that the invoice is valid and undisputed.
- 6.7 Without prejudice to any other right or remedy, the Authority reserves the right to set off any amount owing at any time from the Supplier to the Authority against any amount payable by the Authority to the Supplier under the Contract or under any other contract with the Authority, or with any other Government Department.

7. CONTRACT MANAGEMENT

- 7.1 For the purposes of contract monitoring, representatives of the Supplier will routinely provide a quarterly service report to the Designated Officer on the performance of the Contract.
- 7.2 The Supplier is responsible for the performance of the Contract by any sub-contractors or other agents working on behalf of the Supplier. The Supplier is to deal with any issues relating to any sub-contractors or other agents working on behalf of the Supplier, this however does not exclude sub-contractors or other agents working on behalf of the Supplier from attending any Contract Monitoring meeting or contributing to any report where it is appropriate for such sub-contractors or other agents to do so.



- 7.3 If any sub-contractors or other agents working on behalf of the Supplier are found unsuitable, for whatever reason, the Supplier is to engage with the relevant sub-contractors or other agents to broker a resolution.
- 7.4 Attendance at Contract Review meetings shall be at the Supplier's own expense.

8. LOCATION

- 8.1 The location of the Services will be carried out at DCTT HQ, Building 380, MOD Lyneham, Lyneham, Chippenham, SN15 4XX if face to face or via Microsoft TEAMS at the discretion of the Authority.
- 8.2 Training is to be provided at the following locations: MOD Lyneham (Chippenham, SN15 4XX), RAF Cosford (Wolverhampton, WV7 3EX), HMS Sultan (Gosport, PO12 3BY) and Blandford Garrison (Dorset, DT11 8RH)
- 8.3 All Supplier personnel will require photographic id, sites, passport or driving licence, to access MOD sites.
- 8.4 When on the Site the Supplier is to comply with all MOD Safety, Health and Environmental Protection regulations and policy.
- 8.5 All services to the Site shall be delivered between the hours of 07:30 - 17:00 on weekdays with exception of recognised UK Bank Holidays and Public Holidays.

9. STATEMENT OF REQUIREMENTS

The Defence College for Technical Training (DCTT) requires the continuation of the service to provide Business Intelligence (BI) infrastructure to access and visualise DEAN Virtual Learning Environment (VLE) and Adesoft Scheduling data.

Using a process of Extract, Transform and Load (ETL) we require between 11-20 instances of VLE datasets from DEAN Moodle platforms, and up to 3 individual schools Adesoft scheduling data to be incorporated into a data hub for analysis and exploitation via the data analytic service (circa 60 million data points). Data should be transformed according to agreed business rules and stored, indexed and presented via a dynamic data model.

The data analytic service (CLAS) requires 3 levels of access with different capabilities, which are to be managed via access controls for each group:

Level 1: All DEAN users to be able to receive and view predefined reports and dashboards.

Level 2 (Users): Up to 100 x users to be able to create and amend predefined reports and dashboards.

Level 3 (Administrators): 5 x users will be able to create and amend queries and lenses to provide bespoke insights.

Service levels are to support working hours 9am-5pm Mon-Fri and should include response mechanisms via phone, email and on-site support if required.



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10. SERVICE OFFERING

Service Offer Reference Number:

RM6100-Lot3d-CenterpriseInternationalLimited-001

Lot(s):

Lot 3: Operational Services

3d: Application and Data Management

Effective Date:

28/03/2024

Expiry Date:

15/06/2025



Attachment 2 – Charges and Invoicing

Part A – Milestone Payments and Delay Payments

Payment will be made within 30 days of submission of a valid invoice after deliverables have been completed. The contractor may submit an invoice after a task has been completed. Payment is not reliant on completion of all tasks. Delay payments are not applicable.

Payments are processed via the electronic payment platforms CP&F and Exostar.

Pricing Schedule:

REDACTED

Part B – Service Charges

REDACTED

Part C – Supplier Personnel Rate Card for Calculation of Time and Materials Charges

REDACTED



Part D – Risk Register

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 12
Risk Number	Risk Name	Description of risk	Timing	Likelihood	Impact (£)	Impact (description)	Mitigation (description)	Cost of mitigation	Post-mitigation impact (£)	Owner

Part E – Early Termination Fee(s)

Not Applicable



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Attachment 3 – Outline Implementation Plan

Not Applicable



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Attachment 4 – Service Levels and Service Credits

Service Levels and Service Credits

Not Applicable

Critical Service Level Failure

Not Applicable



Attachment 5 – Key Supplier Personnel and Key Sub-Contractors

- .1.5 The Parties agree that they will update this Attachment 5 periodically to record any changes to Key Supplier Personnel and/or any Key Sub-Contractors appointed by the Supplier after the Commencement Date for the purposes of the delivery of the Services.

Part A – Key Supplier Personnel

REDACTED

Part B – Key Sub-Contractors

Not Applicable



Attachment 6 – Software

- .1.1 The Software below is licensed to the Buyer in accordance with Clauses 20 (*Intellectual Property Rights*) and 21 (*Licences Granted by the Supplier*).
- .1.2 The Parties agree that they will update this Attachment 6 periodically to record any Supplier Software or Third Party Software subsequently licensed by the Supplier or third parties for the purposes of the delivery of the Services.

Part A – Supplier Software

The Supplier Software includes the following items:

Software	Supplier (if an Affiliate of the Supplier)	Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/ Expiry
REDACTED	REDACTED	REDACTED	REDACTED		REDACTED	REDACTED	REDACTED



Part B – Third Party Software

The Third Party Software shall include the following items:

Third Party Software	Supplier	Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/ Expiry
REDACTED		REDACTED	REDACTED			REDACTED	REDACTED
REDACTED		REDACTED	REDACTED			REDACTED	REDACTED

Attachment 7 – Financial Distress

For the purpose of Schedule 7 (Financial Distress) of the Call-Off Terms, the following shall apply:

PART A – CREDIT RATING THRESHOLD

Entity	Credit Rating (long term) <i>(insert credit rating issued for the entity at the Commencement Date)</i>	Credit Rating Threshold <i>(insert the actual rating (e.g. AA-) or the Credit Rating Level (e.g. Credit Rating Level 3))</i>
Supplier	[Rating Agency 1] – [insert rating for Rating Agency 1]	[Rating Agency 1] – [insert threshold for Rating Agency 1]
	[Rating Agency 2] – [insert rating for Rating Agency 2]	[Rating Agency 2] – [insert threshold for Rating Agency 2]
	[etc.]	[etc.]
[Guarantor]	[Rating Agency 1] – [insert rating for Rating Agency 1]	[Rating Agency 1] – [insert threshold for Rating Agency 1]
	[Rating Agency 2] – [insert rating for Rating Agency 2]	[Rating Agency 2] – [insert threshold for Rating Agency 2]
	[etc.]	[etc.]
[Key Sub-contractor 1]	[etc.]	[etc.]
[Key Sub-contractor 2]	[etc.]	[etc.]

PART B – RATING AGENCIES

- [Rating Agency 1 (e.g Standard and Poors)]
 - Credit Rating Level 1 = [AAA]
 - Credit Rating Level 2 = [AA+]
 - Credit Rating Level 3 = [AA]
 - Credit Rating Level 4 = [AA-]
 - Credit Rating Level 5 = [A+]
 - Credit Rating Level 6 = [A]
 - Credit Rating Level 7 = [A-]

- Credit Rating Level 8 = [BBB+]
- Credit Rating Level 9 = [BBB]
- Credit Rating Level 10 = [BBB-]
- Etc.
- [Rating Agency 2 (e.g Moodys)]
 - Credit Rating Level 1 = [Aaa]
 - Credit Rating Level 2 = [Aa1]
 - Credit Rating Level 3 = [Aa2]
 - Credit Rating Level 4 = [Aa3]
 - Credit Rating Level 5 = [A1]
 - Credit Rating Level 6 = [A2]
 - Credit Rating Level 7 = [A3]
 - Credit Rating Level 8 = [Baa1]
 - Credit Rating Level 9 = [Baa2]
 - Credit Rating Level 10 = [Baa3]
 - Etc.
- [Rating Agency 3 (etc.)]
 - Credit Rating Level 1 = [XXX]
 - Etc.
- Attachment 8 – Governance

PART A – SHORT FORM GOVERNANCE

For the purpose of Part A of Schedule 7 (Short Form Governance) of the Call-Off Terms, the following board shall apply:

Operational Board	
Buyer Members for the Operational Board	REDACTED
Supplier Members for the Operational Board	REDACTED
Frequency of the Operational Board	REDACTED
Location of the Operational Board	REDACTED

PART B – LONG FORM GOVERNANCE

For the purpose of Part B of Schedule 7 (Long Form Governance) of the Call-Off Terms, the following boards shall apply:

SERVICE MANAGEMENT BOARD	
Buyer Members of Service Management Board (include details of chairperson)	Not Applicable
Supplier Members of Service Management Board	Not Applicable
Start Date for Service Management Board meetings	Not Applicable
Frequency of Service Management Board meetings	Not Applicable
Location of Service Management Board meetings	Not Applicable

Programme Board	
Buyer members of Programme Board (include details of chairperson)	Not Applicable
Supplier members of Programme Board	Not Applicable
Start date for Programme Board meetings	Not Applicable
Frequency of Programme Board meetings	Not Applicable
Location of Programme Board meetings	Not Applicable

Change Management Board	
Buyer Members of Change Management Board (include details of chairperson)	Not Applicable
Supplier Members of Change Management Board	Not Applicable

Start Date for Change Management Board meetings	Not Applicable
Frequency of Change Management Board meetings	Not Applicable
Location of Change Management Board meetings	Not Applicable

Technical Board	
Buyer Members of Technical Board (include details of chairperson)	Not Applicable
Supplier Members of Technical Board	Not Applicable
Start Date for Technical Board meetings	Not Applicable
Frequency of Technical Board meetings	Not Applicable
Location of Technical Board meetings	Not Applicable

Risk Management Board	
Buyer Members for Risk Management Board (include details of chairperson)	Not Applicable
Supplier Members for Risk Management Board	Not Applicable
Start Date for Risk Management Board meetings	Not Applicable
Frequency of Risk Management Board meetings	Not Applicable
Location of Risk Management Board meetings	Not Applicable

Attachment 9 – Schedule of Processing, Personal Data and Data Subjects

This Attachment 9 shall be completed by the Controller, who may take account of the view of the Processors, however the final decision as to the content of this Schedule shall be with the Buyer at its absolute discretion.

1.1.1.1 The contact details of the Buyer's Data Protection Officer are: REDACTED.

1.1.1.2 The contact details of the Supplier's Data Protection Officer are: REDACTED.

1.1.1.3 The Processor shall comply with any further written instructions with respect to processing by the Controller.

1.1.1.4 Any such further instructions shall be incorporated into this Attachment 9.

Description	Details
Identity of Controller for each Category of Personal Data	<p>The Authority is Controller and the Supplier is Processor</p> <p>The Parties acknowledge that in accordance with Clause 34.2 to 34.15 and for the purposes of the Data Protection Legislation, the Buyer is the Controller and the Supplier is the Processor of the following Personal Data:</p> <ul style="list-style-type: none"> As identified below <p>The Supplier is Controller and the Authority is Processor</p> <p>The Parties acknowledge that for the purposes of the Data Protection Legislation, the Supplier is the Controller and the Buyer is the Processor in accordance with Clause 34.2 to 34.15 of the following Personal Data:</p> <ul style="list-style-type: none"> Not applicable – the Supplier is not the Controller of Personal Data <p>The Parties are Joint Controllers</p> <p>The Parties acknowledge that they are Joint Controllers for the purposes of the Data Protection Legislation in respect of:</p> <ul style="list-style-type: none"> Not applicable <p>The Parties are Independent Controllers of Personal Data</p> <p>The Parties acknowledge that they are Independent Controllers for the purposes of the Data Protection Legislation in respect of:</p> <ul style="list-style-type: none"> Business contact details of Supplier Personnel, Business contact details of any directors, officers, employees, agents, consultants and contractors of the Buyer (excluding the Supplier Personnel) engaged in the performance of the Buyer's duties under this Contract.
Duration of the processing	The duration of the contract.

Nature and purposes of the processing	The Supplier will only be able to process personal information on an MOD accredited system and user access device. No data will be exported of the hosting system. The Supplier will have access to personal data to ensure successful extraction, transform and load of data from the VLEs to the BI cube/lake and for backup purposes.
Type of Personal Data	Name, rank, service number, PUID, email address, quizzes and test results (formative and summative) .
Categories of Data Subject	All users of VLEs - staff (instructors and support staff) and trainees (service and civilian).
Plan for return and destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	All relevant data will be destroyed 7 years after the expiry or termination of this Contract unless longer retention is required by Law

Attachment 10 – Transparency Reports

Not Applicable

Annex 1 – Call Off Terms and Additional/Alternative Schedules and Clauses

Call Off Terms



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Additional/Alternative Schedules and Clauses



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