Bid Response Questionnaire

**Provision of interim Accountancy Capacity (CCG Year End Accounts)**

Bidder Details

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| --- | --- |
| Organisation Name |  |
| Organisation Address |  |
| Organisation’s representative name and title |  |
| Contact telephone number |  |
| Email address |  |
| Address for correspondence |  |
| Date of Submission |  |

1. **Please outline your team to deliver the service requirement and why they are suitable to meet the needs of the CCGs, in particular:**

* **Please attach the CV(s) of the individual(s) who will be responsible for delivering the requirement**
* **Please demonstrate at least 5 years of experience of successfully leading on the annual accounts and annual reports for NHS commissioning organisations.**

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| **Please enter your response in the box below (Maximum 1,000 words) – Weighting 25%** |
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1. **Please describe your experience which would help with the 21/22 year end accounts and the specific challenges that face NHS commissioning organisations.**

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| **Please enter your response in the box below (Maximum 1,000 words) – Weighting 25%** |
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1. **Please provide an example of where you have delivered a similar a piece of work under very tight time constraints, the response should outline:**

* The challenges you faced
* The outcomes you delivered
* Any lessons learnt from the experience

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| **Please enter your response in the box below (Maximum 1,000 words) – Weighting 25%** |
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1. **Please demonstrate your knowledge of relevant accounting standards and any changes that may be relevant to our CCG in 21/22 and in preparation for 22/23 and beyond.**

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| **Please enter your response in the box below (Maximum 750 words) – Weighting 25%** |
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