

**Appendix 1****National Microbiology Framework Agreement  
Order Form****FROM**

<b>Authority:</b>	The Secretary of State for Health and Social Care acting as part of the Crown through the UK Health Security Agency of 10 South Colonnade, London, E14 4PU.
<b>Invoice address:</b>	Post: United Kingdom Health Security Agency, Financial Operations and Control, Porton Down, Salisbury, Wiltshire. SP4 0JG. Email: payables@ukhsa.gov.uk
<b>Contract Manager:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Secondary Contact:</b> eg. business operational contact, project manager	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Procurement lead</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] Address: 10 South Colonnade, London, E14 4PU.
<b>Internal reference (if applicable):</b>	To be quoted on all correspondence relating to this Order Form: C256390

**TO**

<b>Supplier:</b>	Hamilton Sales & Service UK Ltd, Unit 1 Forge Mills Park, Station Road, Coleshill, Birmingham, B46 1JH, United Kingdom.  Companies House Registration: 02188200.
<b>Contract Manager:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Secondary Contact:</b>	Name: [REDACTED] Phone: N/A E-mail: [REDACTED]
<b>Account Manager:</b>	Name: [REDACTED]

## National Microbiology Framework Schedule 7 - Ordering Procedure, Award Criteria and Order Form

	Phone: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] Address: Hamilton Sales & Service UK Ltd, Unit 1 Forge Mills Park, Station Road, Coleshill, Birmingham, B46 1JH, United Kingdom.

**Applicable terms and conditions**

The following terms and conditions are applicable to the Contract for this Order:

<b>Appendix A</b>	Call-off Terms and Conditions for the Supply of Goods and the Provision of Services	<b>Applicable to this Contract</b>
<b>Appendix B</b>	Optional Additional Call-off Terms and Conditions for Installation and Commissioning Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix C</b>	Optional Additional Call-off Terms and Conditions for Maintenance Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix D</b>	Optional Additional Call-off Terms and Conditions for Bespoke Research, Development and Manufacturing Requirements	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix E</b>	Optional Additional Call-off Terms and Conditions for Reagent Rental	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix F</b>	Optional Additional Call-off Terms and Conditions for Managed Equipment Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix G</b>	Optional Additional Call-off Terms and Conditions for Clinical Laboratory Diagnostic Testing Services	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix H</b>	Further Optional Additional Call-off Terms and Conditions Each of the following clauses in Appendix H is only applicable to this Contract if the relevant box is checked:	(only applicable if one or more boxes are checked)
	1. TUPE applies at the commencement of the provision of Services	
	2. TUPE on exit	
	3. Different levels and/or types of insurance	
	4. Induction training for Services	
	5. Further Authority obligations	

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	6. Assignment of Intellectual Property Rights in deliverables, materials and outputs of the Services	<input type="checkbox"/>	
	7. Inclusion of a Change Control Process	<input type="checkbox"/>	
	8. Authority step-in rights	<input type="checkbox"/>	
	9. Guarantee	<input type="checkbox"/>	
	10. Termination for convenience	<input type="checkbox"/>	
	11. Pre-Acquisition Questionnaire	<input type="checkbox"/>	
	12. Time of the essence (Goods)	<input type="checkbox"/>	
	13. Time of the essence (Services)	<input type="checkbox"/>	
	14. Specific time periods for inspection	<input type="checkbox"/>	
	15. Specific time periods for rights and remedies under Clause 3.6 of Schedule 2 of Appendix A	<input type="checkbox"/>	
	16. Right to terminate following a specified number of material breaches	<input type="checkbox"/>	
	17. Expert Determination	<input type="checkbox"/>	
	18. Consigned Goods	<input type="checkbox"/>	
	19. Improving visibility of Sub-contract opportunities available to Small and Medium Size Enterprises and Voluntary, Community and Social Enterprises	<input type="checkbox"/>	
	20. Management Charges and Information	<input type="checkbox"/>	
	21. COVID-19 related enhanced business continuity provisions	<input type="checkbox"/>	
	22. Buffer stock requirements	<input type="checkbox"/>	
	23. Modern slavery	<input type="checkbox"/>	
The additional Order Specific Key Provisions set out at Annex A (Order Specific Key Provisions) to this Order Form shall also apply to this Contract.			<input type="checkbox"/> (only applicable if this box is checked)

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**1. CONTRACT DETAILS**

**(1.1) Commencement Date:** On the date of last signature on the Order Form.

**(1.2) Services Commencement Date (if applicable):** On the date of last signature on the Order Form.

**(1.3) Contract Price ((i) breakdown and (ii) payment profile):**

Product Description	Quantity	Unit Price (excluding VAT)	Total Price (excluding VAT)
Engineering and Services - Apps Methods development	■	■	£13,707.00

**(1.4) Term of Contract:** The Term shall commence on the last signature on the Order Form (the "Commencement Date") and the Expiry Date shall, unless terminated earlier, or extended in accordance with the terms and conditions of the Contract, expire on 28<sup>th</sup> March 2024 (the "Term")

**(1.5) Term extension options:** Not used.

**2. GOODS AND/OR SERVICES REQUIREMENTS**

**(2.1) Description of the Goods / Services:**

Product Description	Quantity	Unit Price (excluding VAT)	Total Price (excluding VAT)
Engineering and Services - Apps Methods development	■	■	£13,707.00

**(2.2) Premises and Location(s) at which the Goods / Services are to be delivered / provided:**

The Supplier shall deliver Services following location:  
 UK Health Security Agency Manchester Lab  
 3rd Floor Clinical Sciences Building  
 Oxford Road  
 Manchester  
 M13 9WL  
 United Kingdom

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<b>(2.3) Key personnel of the Supplier to be involved in the Goods / Services:</b> Not used.
<b>(2.4) Performance standards:</b> Not used.
<b>(2.5) Quality standards:</b> In accordance with the Supplier's specification.
<b>(2.6) Contract monitoring arrangements:</b> Not used.
<b>(2.7) Management information and meetings:</b> Not used.

<b>3. CONFIDENTIAL INFORMATION (if applicable)</b>
<b>(3.1) The following information shall be deemed Confidential Information:</b> <ul style="list-style-type: none"> <li>• Supplier pricing.</li> <li>• Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Supplier representatives            Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Authority's representatives</li> </ul>
<b>(3.2) Duration that the information shall be deemed Confidential Information:</b> For a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties

<b>4. DATA PROCESSING (if applicable)</b>
<b>(4.1) Personal Data to be processed by the Supplier:</b> In accordance with the Data Protection Protocol.

<b>5. LEASE / LICENSE (if applicable)</b>
<b>(5.1) The Authority is granting the following lease or licence to the Supplier:</b>

Not applicable

For and on behalf of the Authority	For and on behalf of the Supplier
<div></div>	
Date Signed:    23/3/2024	Date Signed:    23/03/2024

**Annex A**

**Order Specific Key Provisions**

Not used.