

RCloud Tasking Form – Part C: Task Response Form

TO BE COMPLETED BY THE BIDDER

1. Proposal

Registered Company Name	University of Exeter
Registered Address	Northcote House The Queen's Drive Exeter Devon EX4 4QJ
Registered Company Number	RC000653
Proposal Reference (attached)	RQ0000010415
Proposed Task Start Date	05/09/2022
Proposed Task End Date	04/09/2025

2. Cost Proposal

SUMMARY

TOTAL COST OF TASK	
Firm Price Quotation (ex VAT) – <u>Core Activity Only</u>	£221,734
Firm Price Quotation (ex VAT) – <u>Including Options (if applicable)</u>	£239,686

COST BREAKDOWN

Please provide a full breakdown of all costs associated with this Task. Inserting additional rows into the Table below, as required

Please identify whether each row forms part of the Task core activity or is an optional item.

PROVISION FROM SERVICE	Hourly Rate	Quantity	Sub-Total	Core/Option
Manpower (insert rows below as appropriate)				
Each row should identify the relevant RCloud Role Description (as per the Pricing Matrix within the RCloud Portal) e.g. "Head or School or Director"				
Please identify each role, rates and number of hours. Hourly rate must be inclusive of profit and overhead. (Not to exceed the maximum rates stated in your Pricing Matrix within the R-Cloud Portal)				
Associate Professor in Pathogen Microbiology			Redacted – FOI exemption	Core
Research Associate			Redacted – FOI exemption	Core
Insert RCloud Role Description				Choose an item.
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)			Redacted – FOI exemption	Option
Transportation (provide detail)				Choose an item.
Range Facility (provide detail)				Choose an item.
Materials and Equipment (provide detailed list)			Redacted – FOI exemption	Core
Other (provide supporting detail)				Choose an item.
PROVISION FROM SUBCONTRACTORS	Cost	Quantity	Sub-Total	Core/Option
Range Facility (provide detail)				Choose an item.
Manpower – identify Each Grade, rates and number of hours (based on your Rate Card)				Choose an item.
Travel & Subsistence (Incl. UK Road Mileage, Accommodation)				Choose an item.
Transportation (provide detail)				Choose an item.
Range Facility (provide detail)				Choose an item.

Materials (provide detail)				Choose an item.
Other (provide detail)				Choose an item.
ADDITIONAL CHARGES				
Handling Fee for sub-contracting in accordance with agreed rate				
INFORMATION ONLY:				
General Administration / Overheads in accordance with agreed rate				
Agreed Profit in accordance with agreed rate				

Assumptions and Dependencies (if applicable)

- The proposed start date will be dependent upon recruiting suitable candidates
- The recruitment grade of an academic expert in pathogen microbiology will span from a Senior Lecturer up to Associate Professor
- Labour costs will be reviewed and adjusted in line with University policy rate changes to reflect cost of living and inflationary increases each year
- The Option represents split site working for up to 4 months p/year broken down into 8 x 2 week periods at Dstl Porton Down, Salisbury SP4 0JQ
- The University will maintain all relevant facilities, materials and equipment in a good state of repair. It will also ensure all health and safety, environmental, social, ethical, regulatory and legislative aspects of the requirement are adhered to and implemented.
- The University will match fund £239,686 providing 50% of total costs towards this task.
- The University confirms its compliance with the Statement of Requirement [Tasking Form Part B].

Milestone (M/S) Payment Notes:

- 1) Dstl will not make any form of Payment on Contract award.
- 2) M/S Payment cost to be qualified as Value for Money (VFM) justifiable charge.
- 3) Where Equipment is purchased in support of this Task, full payment will only be made following Contractor confirmed receipt of Equipment. If a deposit has to be paid at time of Contractor placing the Order, then this deposit payment, at the Authority's discretion, may be approved if supported by documentation as proof of Contractor payment.
- 4) For tasks of less than 6 month duration, M/S payments are at the discretion of the Authority.

3. Additional Information

3.1	Government Furnished Assets (GFA)
<p>Please state below whether GFA is required from the Authority. If 'Yes', please provide a complete list. All GFA must be recorded in a formal list whilst in the possession of the Contractor.</p> <p>For any purchased materials which will become GFE, please provide the known pricing within section 2. Cost Proposal.</p>	
<p>GFA to be Issued - No</p> <p>If 'yes' – add details below. If 'supplier to specify' or 'no,' delete all cells below.</p>	
<p>If 'Yes' – provide details here.</p>	
3.2	Contractor's Personnel and Government Establishments
<p>If performance of the Contract requires access to the Authority's site(s) please confirm insurance is in place in accordance with the R-Cloud Agreement Terms and Conditions</p>	
<p>Confirmed</p>	
3.3	Commercially Sensitive Information
<p>Is any Commercial Sensitive Information included within your proposal?</p>	
<p>No</p>	
<p>If 'Yes', please provide the following information:</p>	
<p>Description of Commercially Sensitive Information:</p>	
<p>Cross Reference(s) to location of sensitive information in proposal:</p>	
<p>Explanation of Sensitivity:</p>	
<p>Details of potential harm resulting from disclosure:</p>	
<p>Period of Confidence (if applicable):</p>	
<p>Contact Details for Transparency/Freedom of Information matters:</p> <p>Name: Redacted – FOI exemption</p> <p>Position: Enterprise Innovation and Programmes Manager</p> <p>Address: Innovation Centre Phase 2, University of Exeter, Rennes Drive, Exeter EX4 4RN</p>	

Telephone Number: Redacted – FOI exemption

Email Address: Redacted – FOI exemption

3.4 Security - Research Workers Process

For Tasks where a Research Workers Form has been provided, please complete and return as per the process outlined in Part A (Task Overview).

One form is required per Research Worker.

Please return the completed Tasking Response Form by via the RCloud Portal for the relevant task.

Acceptance by the Authority of the proposal to the bidder will be through the issue of an R-Cloud notification containing a purchase order number, which must be quoted on any relevant invoices.

The RCloud (version 4) Agreement Terms and Conditions shall apply¹.

¹ https://rcloud-v4.dstl.gov.uk/assets/documents/RCloud_Agreement_Terms_and_Conditions_v4.pdf