**Royal Berkshire NHS Foundation Trust**

**Craven Road**

**Reading**

**Berkshire**

**RG1 4AN**

**Date: 05/02/2024**

Dear Sir/Madam,

**Reference: The Design and Build of The New ICS Elective Urology Block**

Thank you for expressing an interest in tendering for the above requirement and downloading the Invitation to Tender.

Royal Berkshire NHS Foundation Trust is formally inviting you to participate in a Design and Build Tender for the Provision of the New ICS Elective Urology Block. You are requested to submit a response to this ITT in accordance with the instructions and specifications held within this document.

The Trust is seeking delivery and completion of a single storey building with a Gross Internal Area of circa 740m2 by July 2025.

This Tender includes RIBA Stage 3 design as part of a JCT Design and Build Contract. A significant number of Employers Requirements include a full set of ABD Room Data Sheets and named products including electrical, sanitary and ironmongery components as required by the Trust maintenance provider.

Bidders are expected to provide a fixed price and meet a number of essential criteria relating to out of hours delivery, use of site set up and welfare along with maintaining critical access and car parking spaces issued in the Pre-Construction Information by the Trust Principal Designer. Full details of Soft Landings and protocols to take ownership of the BIM model and BREEAM input to handover on completion are defined within the Tender.

Royal Berkshire NHS Foundation Trust has adopted Atamis E-Tendering Portal for all of its tender activity. This tender process will be conducted entirely via self-service downloading of all documentation and submission in an electronic format only, through a secure E-Tendering Portal. Any communication regarding this tender must also to be received via email through the Atamis E-Tendering Portal in order to keep an accurate record and audit trail of all activity relating to the tender.

The following documents are available for you to download from the E-Tendering Portal. These will enable you and/or your Organisation to formally submit a Tender Proposal for this further competition.

* Tender Front Page
* Invitation to Tender
* Tender Response Document
* Contract
* Employers Requirements
* Contract Sum Analysis
* Other Tender Information

Please ensure that you “upload” your Tender Response and any supporting documentation requested into the Atamis E-tendering Portal at the earliest opportunity to arrive by no later than **12:00** on the **11th March 2024.**

I look forward to receiving your completed Tender submission in due course.

Yours sincerely,

**Beth Watkins**

**Deputy Head of Procurement**

**Royal Berkshire NHS Foundation Trust**