

Framework Schedule 6b Order Form Template Operating Lease Only

(Leasing and/or Service Requirements under Lots 1 and 2)

Order Form

CALL-OFF REFERENCE:	UKEF0531
THE BUYER:	UK Export Finance
BUYER ADDRESS	1 Horse guards Road London SW1A 2HQ
THE SUPPLIER:	Canon (UK) Limited
SUPPLIER ADDRESS:	4 Roundwood Avenue, Stockley Park, Uxbridge, England, UB11 1AF
REGISTRATION NUMBER:	1264300
DUNS NUMBER:	217343912
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 03/05/2024].

It's issued under the Framework Contract with the reference number RM6174 for the provision of Multifunctional Devices (MFDs), Print and Digital Workflow Software Services and Managed Print Service Provision.

CALL-OFF LOT(S):

Lot Number	Lot Name	Relevant (Yes/No)
1	<i>Multifunctional Print Devices (MFDs) and Basic Print Management Software</i>	No
2	<i>Multifunctional Print Devices (MFDs), Print Management and/or Digital Workflow Software and Associated Services</i>	Yes

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract.

Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6174**
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 5. CCS Core Terms (version 3.0.11)
 6. Joint Schedule 5 (Corporate Social Responsibility)
 7. Call-Off Schedule 4 (Call-Off Tender) - Not required, this is a Direct Award

Buyers please note: No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

- Joint Schedules for **RM6174**

Joint Schedule 1	(Definitions)	
Joint Schedule 2	(Variation Form)	
Joint Schedule 3	(Insurance Requirements)	
Joint Schedule 4	(Commercially Sensitive Information)	1 – Pricing contained in Call Off Schedule 5 2 – Specification contained in Call Off Schedule 20
Joint Schedule 10	(Rectification Plan)	
Joint Schedule 11	(Processing Data)	

- Call-Off Schedules for **RM6174**

Call-Off Schedule 1	(Transparency Reports)	
Call-Off Schedule 2	(Staff Transfer)	Not Used
Call-Off Schedule 5	(Pricing Details)	Please see Appendix 1 – Client Agreement
Call-Off Schedule 6	(ICT Services)	
Call-Off Schedule 9	(Security)	Short form (Part A of Schedule 9 Security)
Call-Off Schedule 10	(Exit Management)	
Call-Off Schedule 11	(Installation Works)	
Call-Off Schedule 20	(Call-Off Specification)	Please see Appendix 1 – Client Agreement
Call-Off Schedule 24	(Operating Lease)	This can be requested from CCS, if required.

CALL-OFF SPECIAL TERMS –

None

SECTION B

1. Call-Off Contract Period

CALL-OFF START DATE: (The initial contract period excluding extension options)	July 2024, for an initial term of 5 Years
CALL-OFF EXTENSION PERIOD OPTIONS: (State the options to extend)	N/A
CALL-OFF EXPIRY DATE:	August 2029
MINIMUM WRITTEN NOTICE TO SUPPLIER IN RESPECT OF EXTENSION:	3 Months

2. Contract Performance

STANDARDS AND QUALITY

Cyber Essentials Basic, ISO 27001, ISO 9001, BS 7858 (Code of Practice), ISO29412 (Statement of Applicability) and ISO15408

SERVICE CREDITS - Not applicable

3. Liability and Insurance

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £4,600

ADDITIONAL INSURANCES - Not applicable

4. Buyer Information

[REDACTED]
[REDACTED] ukexportfinance.gov.uk>
1 Horse guards Road London SW1A 2HQ

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]@ukexportfinance.gov.uk
1 Horse guards Road London SW1A 2HQ

PAYMENT METHOD - Invoice

5. Supplier Information

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Director, Managing Directors Office
[REDACTED]@cuk.canon.co.uk
4 Roundwood Avenue, Stockley Park, Uxbridge, England, UB11 1AF

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
Account Director
[REDACTED]@cuk.canon.co.uk
4 Roundwood Avenue, Stockley Park, Uxbridge, England, UB11 1AF

SUPPLIER REQUIREMENTS

Supplier's inspection of Sites, Customer Property and Customer Assets:

Acceptance will be deemed to have been given on completion of delivery, installation and green button tests having been completed.

FAILURE OF SUPPLIER EQUIPMENT - Not applied

6. Other Call-Off Requirements

TERMINATION WITHOUT CAUSE NOTICE PERIOD





as per Clause 10.2.2 of the Core Terms

UNDISPUTED SUMS LIMIT

as per Clause 10.5 of the Core Terms

TRAINING - Not applicable

SOCIAL VALUE COMMITMENT - Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Director - Managing Director's Office	Role:	Head Of Sourcing
Date:	21-Jun-2024	Date:	21-Jun-2024



Client Agreement

Between

Canon (UK) Ltd

and

UK Export Finance

Account Manager:

[REDACTED]

Office:

Canon (UK) Ltd
4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF

Telephone:

+ [REDACTED]

Email:

[REDACTED]@cuk.canon.co.uk

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Sale with Service

Contracting Parties

Client Agreement Date : 19/06/2024

Seller

Canon (UK) Ltd

4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF

VAT Number: GB 523 7971 28

Buyer(Customer)

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer Contact: [REDACTED]

Canon Company (Service)

Canon (UK) Ltd

4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF

VAT Number: GB 523 7971 28

Customer Invoice Address

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer References

Customer Purchase Order ref: .

Customer Number: 3412700

Opportunity Version Number: 00024693-1

Opportunity Description: Version 1

Any changes to PO numbers must be notified in writing to Canon (UK) Ltd, 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF or by email to contractquery@cuk.canon.co.uk. If a change notice is not received, we will use the existing PO number on our invoices.

Contract Summary

Minimum Term: 60 Months

Invoice Frequency - Fixed Amount: Quarterly

Invoice Frequency - Variable Amount: Quarterly

Interim Period Billing: Yes

Fixed Service paid in Advance: Yes

Where third party lease applies, the Equipment will be sold by Us to the third-party leasing company who will then lease to You. We will deliver to You all third party leased Equipment. Please refer to the third-party leasing company for the lease payment details .

Where Internal Lease applies please refer to the Internal Lease details which are shown in the Client Agreement.

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Type	Quantity	Description	Per Device (£)
New Installation			
Charges		Total: (£)	
Total Service Amount per Unit (£)			0.00
Total Period Service Amount (£)			0.00

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Lease with Service

Contracting Parties

Client Agreement Date : 19/06/2024

Canon Company (Lease)

Canon (UK) Ltd

4 Roundwood Avenue, Stockley Park
Uxbridge UB11 1AF

VAT Number: GB 523 7971 28

Customer Contact: [REDACTED] [REDACTED]

Renter(Customer)

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer Contact: [REDACTED] [REDACTED]

Canon Company (Service)

Canon (UK) Ltd

4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF

VAT Number: GB 523 7971 28

Customer Invoice Address

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer References

Customer Purchase Order ref: .

Customer Number: 3412700

Opportunity Version Number: 00024693-1

Opportunity Description: Version 1

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Invoice Frequency - Fixed Amount: Quarterly

Invoice Frequency - Variable Amount: Quarterly

Interim Period Billing: No

Fixed Service paid in Advance: Yes

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Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Total Service Amount per Unit (£)	0.00
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Total Period Service Amount (£)	0.00
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Type	Quantity	Description	Per Device /Period (£)
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New Installation			

Total Service Amount per Unit (£)	0.00
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Total Period Service Amount (£)	0.00
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Type	Quantity	Description	
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Termination	1	IR ADV C5560I MODEL Serial Number: XVB01254 Professional Services (included): RELOCATION - DE-INSTALLATION FREIGHT & DELIVERY - GENERAL	
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Type	Quantity	Description	
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Termination	1	IR ADV C5560I MODEL Serial Number: XVB01256 Professional Services (included): RELOCATION - DE-INSTALLATION FREIGHT & DELIVERY - GENERAL	
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Type	Quantity	Description	
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Termination	1	IR ADV C5560I MODEL Serial Number: XVB01220 Professional Services (included): RELOCATION - DE-INSTALLATION FREIGHT & DELIVERY - GENERAL	
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Type	Quantity	Description	
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Termination	1	IR ADV C5560I MODEL Serial Number: XVB01641 Professional Services (included): RELOCATION - DE-INSTALLATION FREIGHT & DELIVERY - GENERAL	
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Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Type	Quantity	Description	
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Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Service Only

Client Agreement Date : 19/06/2024

Customer

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer Contact: [REDACTED] [REDACTED]

Canon Company (Service)

Canon (UK) Ltd

4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF
VAT Number: GB 523 7971 28

Customer Invoice Address

UK Export Finance

1 Horse Guards Road
London
SW1A 2HQ

Customer References

Customer Purchase Order ref: .

Customer Number: 3412700

Opportunity Version Number: 00024693-1

Opportunity Description: Version 1

Any changes to PO numbers must be notified in writing to Canon (UK) Ltd, 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF or by email to contractquery@cuk.canon.co.uk. If a change notice is not received, we will use the existing PO number on our invoices.

Contract Summary

Minimum Term: 60 Months

Estimated Contract Start Date: 01/09/2024

Invoice Frequency - Fixed Amount: Quarterly

Invoice Frequency - Variable Amount: Quarterly

Expiry Date: 31/08/2029

Interim Period Billing: No

Fixed Service paid in Advance: Yes

Where third party lease applies, the Equipment will be sold by Us to the third-party leasing company who will then lease to You. We will deliver to You all third party leased Equipment. Please refer to the third-party leasing company for the lease payment details .

Where Internal Lease applies please refer to the Internal Lease details which are shown in the Client Agreement.

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

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Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Lease Rate (per Currency 1000)

£56.05

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Client Agreement Summary and Authorisation

Additional Contractual Details



CANON TERMS AND CONDITIONS

This Client Agreement is subject to and incorporates Canon's Terms and Conditions – Link below. You confirm that You have read and accept the terms and conditions set out above in the "Additional Contractual Details" and this Client Agreement, in addition to (or varying) Canons Terms and Conditions. You agree that the details set out in the Client Agreement and in any documents referred to in it are correct.

Link: <http://www.canon.co.uk/standardtc>

Please sign below only if:

1. You wish Canon (UK) Limited ("We, Our, Us") to supply the Products and their supply is subject to Our Terms and Conditions.
2. You agree that the details set out in this Client Agreement and in any documents referred to in it are correct.
3. You acknowledge that where applicable, any contract for the supply of Products on a third-party lease is solely between You and the relevant third-party leasing company.

FRAMEWORK / MASTER TERMS AND CONDITIONS

This Client Agreement is subject to and incorporates the respective Framework / Master Terms and Conditions set out in the "Additional Contractual Details" section above ("Framework / Master Terms and Conditions").

You confirm that You have read and accept the terms and conditions set out above in the "Additional Contractual Details" and this Client Agreement, in addition to (or varying) the Framework / Master Terms and Conditions.

You agree that the details set out in the Client Agreement and in any documents referred to in it are correct.

Please sign below only if:

1. You wish Canon (UK) Limited ("We, Our, Us") to supply the Products and their supply is subject to the Framework / Master Terms and Conditions.
2. You agree that the details set out in this Client Agreement and in any documents referred to in it are correct.
3. You acknowledge that where applicable, any contract for the supply of Products on a third-party lease is solely between You and the relevant third-party leasing company.

UK Export Finance
1 Horse Guards Road
London
SW1A 2HQ

Authorised Signatory for and on behalf of the Customer

Date: 21-Jun-2024

Canon (UK) Ltd
4 Roundwood Avenue, Stockley Park
Uxbridge
UB11 1AF

Authorised Signatory for and on behalf of Canon (UK) Ltd

Date: 21-Jun-2024

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48

Full Name

[Redacted]

Business Title

Head Of Sourcing

Full Name

[Redacted]

Business Title

Director - Managing Director's Office

Signature(s)

[Redacted]

[Redacted]

Signature:

[Redacted]

Email: [Redacted]@ukexportfinance.gov.uk

Title: Head Of Sourcing

Company: UK Export Finance

Signature:

[Redacted]

Email: [Redacted]@cuk.canon.co.uk

Title: Director - Managing Director's Office

Company: Canon (UK) Limited

Canon (UK) Limited: Registered in England and Wales (Reg. No. 1264300) Registered Office: 4 Roundwood Avenue, Stockley Park, Uxbridge UB11 1AF

Canon Bank Details: Deutsche Bank AG, London
Account Name: Canon (UK) Ltd
Account No: 11950502
Sort Code: 23-10-48





UKEF Call_Off Template Ops Lease V8 final (002)

Final Audit Report

2024-06-21

Created:	2024-06-20
By:	[redacted]@cuk.canon.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAW9AAsTyyH-mWTBQ1rOVAAPtznIGNsLoa

"UKEF Call_Off Template Ops Lease V8 final (002)" History

-  Document created by [redacted]@cuk.canon.co.uk)
2024-06-20 - 2:14:00 PM GMT- IP address: [redacted]
-  Document emailed to [redacted]@ukexportfinance.gov.uk) for signature
2024-06-20 - 2:15:31 PM GMT
-  Email viewed by [redacted]@ukexportfinance.gov.uk)
2024-06-21 - 1:54:40 PM GMT- IP address: [redacted]
-  Document e-signed by [redacted]@ukexportfinance.gov.uk)
Signature Date: 2024-06-21 - 1:57:16 PM GMT - Time Source: server- IP address: [redacted]
-  Document emailed to [redacted]@cuk.canon.co.uk) for signature
2024-06-21 - 1:57:18 PM GMT
-  Email viewed by [redacted]@cuk.canon.co.uk)
2024-06-21 - 3:05:27 PM GMT- IP address: [redacted]
-  Document e-signed by [redacted]@cuk.canon.co.uk)
Signature Date: 2024-06-21 - 3:05:39 PM GMT - Time Source: server- IP address: [redacted]
-  Agreement completed.
2024-06-21 - 3:05:39 PM GMT