

Schedule 16 - Key Performance Indicators Summary

[illegible]

Appendix 1 to Schedule 16 – Rectification Plan

Rectification Plan			
Issue Date:	DD/MM/YYYY	Issue Version:	
Contract Ref:	701264395		
KPI:			
Quarter affected:			
Due Date (end of quarter date):	DD/MM/YYYY	Estimated Revised Completion Date:	DD/MM/YYYY
Reasons:	[Insert reasons why deliverable not delivered or KPI not met]		
Remedial Plan:	[Insert plan to provide the deliverable required by the obligation or meet the KPI in future quarters, including timescales, responsible person(s) and actions taken to prevent further delays/underperformance]		
Supporting Documents:	[Insert document references for any attached supporting documentation]		
Contractor's Signature:	[NAME] [ROLE] [SIGNATURE]		