



Driver & Vehicle
Standards
Agency

XXXXXX redacted under
FOIA section 40
Finance & Corporate Services
The Ellipse, Padley Road,
Swansea,
SA1 8AN
XXXXXX redacted under

Copyright Licensing Agency

5 July 2022
C B C House,
24 Canning Street
London
EH3 8EG

Dear XXXXXX redacted under FOIA section 40,

K280021685 – Copyright Licensing Agency 2022 – 2023

On behalf of the Driver and Vehicle Standards Agency (DVSA), I write to accept your quote valued £23,150.20 for the above contract. This letter and the documents listed below form a binding contract between you and DVSA.

1. Your quote (£23,150.20)
2. Central Government CLA Copyright Licence terms and conditions.

The contract will commence on 31 March 2022 and expire on 31 March 2023.

The value of the contract is £23,150.20 over 12 months exclusive of VAT.

You must be in receipt of a valid purchase order (PO).

Your invoice **must quote the valid PO number** and be in accordance with DVSA's invoicing procedures.

Send your invoice to:

DVSA Accounts Payable
DfT Shared Service Centre
5 Sandringham Park
Swansea Vale
Swansea
SA7 0EA

Alternatively, electronic invoices can be sent to: ssa.invoice@sharedservicesarvato.co.uk

An invoice received without a purchase order number will be returned to you delaying payment.

Helping you **stay safe** on **Britain's roads**

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the space provided and returning it to me at the email address below.

Accepted on behalf of Copyright Licensing Agency by:
Signature: XXXXXX redacted under FOIA section 40
Name: XXXXXX redacted under FOIA section 40
Role: XXXXXX redacted under FOIA section 40
Date:

Yours sincerely

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

Professional Services

XXXXXX redacted under FOIA section
40@dvsa.gov.uk

On behalf of the Secretary of State for Transport