



RAUNDS TOWN COUNCIL

Council Offices, The Hall, Raunds, Wellingborough, Northamptonshire. NN9 6LT

Telephone: (01933) 622 087

E-mail:- info@raunds-tc.gov.uk, Website: www.raunds-tc.gov.uk

Town Mayor: Cllr Paul Byrne | Town Clerk: Steve Tucker

Tender Notice: Grounds Maintenance and Associated Services Contract (2025–2030)

Raunds Town Council invites tenders for a **Grounds Maintenance and Associated Services Contract**. This contract includes maintaining open spaces, recreation grounds, play areas, cemeteries, litter picking, and bin emptying across the town.

Key Details:

- **Contract Duration:** 5 years (1 April 2025 – 31 March 2030)
- **Services Required:**
 - Grass cutting and hedge maintenance
 - Litter picking and bin emptying
 - Pesticide applications and grave digging
 - Miscellaneous grounds maintenance tasks

Tender Submission:

- **Deadline:** 5 PM, Friday, 31 January 2025.
- **Required Documents:**
 1. Covering letter introducing the company and its history.
 2. Completed Pricing Schedule (Excel workbook provided).
 3. Contact details of two references (preferably local authorities).
 4. Public and Employers' Liability Insurance certificates.
 5. Health and Safety Policy.

Submissions may be emailed to **clerk@raunds-tc.gov.uk** or sent by post in a sealed envelope marked "PRIVATE & CONFIDENTIAL – GROUNDS MAINTENANCE TENDER ENCLOSED" to:

Town Clerk

Raunds Town Council
The Hall, Thorpe Street,
Raunds, Wellingborough, NN9 6LT

Important Dates:

- **Tender Opening:** 24 December 2024
- **Closing Date:** 31 January 2025



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- **Council Review:** Week commencing 3 February 2025
 - **Contract Award Notification:** 12 February 2025
 - **Induction Visits:** March 2025
 - **Contract Start Date:** 1 April 2025
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Evaluation Criteria:

- **Cost Effectiveness:** 60% weighting.
 - **Quality of Service:** 40% weighting, focusing on technical merit, environmental benefits, local knowledge, and company credentials.
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Conditions:

- **Site Visits:** Contractors are encouraged to visit work locations prior to submission.
 - **Safety Standards:** Comprehensive risk assessments and compliance with Health and Safety standards are mandatory.
 - **Performance Review:** Failure to meet required standards may result in penalties or termination.
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For further details and access to tender documents, including maps and specifications, visit www.raunds-tc.gov.uk or contact:

Steve Tucker, Town Clerk

Email: clerk@raunds-tc.gov.uk

Phone: **01933 622087**

Raunds Town Council reserves the right to reject any tender or award contracts in part or whole, based on the most economically advantageous offer.



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