

Commercial Medicines Unit

NHS England

2nd Floor

Rutland House

Runcorn

Cheshire

WA7 2ES

10/06/19

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**Invitation to offer for National framework agreement for the supply of the home parenteral nutrition & intravenous fluid support for patients with severe intestinal failure.**

**Offer reference number: CM/MSR/17/5541**

**Period of framework agreement: 1 April 2020 to 31 March 2022 with option(s) to extend for up to a total period of 24 months**

The NHS Commissioning Board (Operating under the Name of NHS England) (‘Authority’) invites offers for the above mentioned goods and/or services as defined in Document No.03 Framework Agreement and Terms and Conditions. Offers shall be made subject to the terms of:

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| Document No.01 | Covering letter |
| Document No.02 | Terms of offer |
| Document No.02a | Award Criteria, Local Award Tool |
| Document No.02b | V6. Homecare Medicines and Services KPI’s (Key Performance Indicator’s) collection Template |
| Document No.03 | NHS Framework Agreement for the supply of goods and the provision of services (Homecare Medicines) |
| Document No. 03a | Appendix A - Call-off Terms and Conditions for the Supply of Goods and the Provision of Services (Homecare Medicines) |
| Document No.04 | Confidential information schedule |
| Document No.05  Document No. 05 Appendices | Technical specification - HPN Home Delivery Specification  Appendix A - HPN Commissioning Process  Appendix B - HPN Framework Medicine Pathway  Appendix C - Patient assessment form for HPN  Appendix D - Patient Competencies  Appendix E - Standard Protocol for derivation and assessment of stability part 4 - Parenteral Nutrition  Appendix F - Weekly nurse report  Appendix G - Example MI (Management Information) Template WORKING DRAFT  Appendix H - Example KPI Collection Template  Appendix I - Adult HPN formulation request form  Appendix J - Adult HPN prescription 1 or 2 bags  Appendix K - Adult HPN prescription 3 or 4 bags  Appendix L - Paediatric HPN formulation request form  Appendix M - Paediatric HPN prescription 1 or 2 bags  Appendix N – Framework Medications  Appendix O - HPN Ancillary stock list (Adult and Paediatric)  Appendix P - Nurse Competencies  Appendix Q - Standard protocol for deriving and assessment of stability Part 1 aseptic preparations (small molecules) v4 April 17  Appendix R - Transfer of patient from one Purchasing Authority to another  Appendix S - Transfer of patient from one Contractor to another |
| Document No.06 | Commercial Schedule |
| Document No.07 | Form of offer |
| Document No. 08 | Market Engagement – Transparency Disclosure |
| Document No. 09 | Data Protection Protocol |
| Document No. 10  Document No. 11 | Participating Authorities  HPN Patient Distribution Map |

all of which constitute this Invitation to offer.

If any of the documents constituting the Invitation to offer is missing please contact the undersigned immediately via the Bravosolution messaging portal.

The Authority does not bind itself to accept the lowest offer or any offer at all and reserves the right to accept an offer either in whole or in part, each item being for this purpose treated as offered separately. The Authority reserves the right to conclude a framework agreement for the supply of the goods and/or services with more than one Offeror.

I would like to draw your attention to the following important points when completing and submitting your offer:

1. All offers must be written in English.

2. All offers must be submitted subject to and in accordance with the documentation comprising the Invitation to offer. Save where the Offerors are instructed to provide information, the documentation comprising the Invitation to offer must not be amended in any way.

3. All offers must be loaded onto the Commercial Medicines Unit’s eTendering portal <https://nhsengland.bravosolution.co.uk/web/login.html>

4. Offers must be open for 120 days.

5. Offers must be fully completed and available on the designated website no later than **1300** **on 15/07/19**.

I must also draw your attention to the enclosed Form of offer where all the requirements for completing and submitting an offer can be found. Failure to comply with these instructions may result in your offer being rejected.

I hope that the above instructions are clear but please contact the undersigned via the Bravosolution messaging portal if there is anything you wish to clarify.

Yours faithfully



Johanna Rodriguez

Operations Advser and Developing Commercial Practitioner