

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **CCIH20A15 Provision of Laptops to HMPO**

THE BUYER: Her Majesty's Passport Service

BUYER ADDRESS: Passport office, REDACTED

THE SUPPLIER: Computacenter (UK) Limited

SUPPLIER ADDRESS: Computacenter UK Ltd, REDACTED

REGISTRATION NUMBER: **TBC**

DUNS NUMBER: **TBC**

SID4GOV ID: **TBC**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31st March 2020.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 1 Hardware & Software, & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068

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- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for this contract
 - CCS Core Terms (version 3.0.6)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

CALL-OFF START DATE: **1st April 2020**

CALL-OFF EXPIRY DATE: From Call-Off start date until successful delivery of all Goods.

CALL-OFF OPTIONAL EXTENSION PERIOD None

CALL-OFF DELIVERABLES

A full breakdown of all goods requested can be found in 'Call Off Charges' including quantities and costs.

LOCATION FOR DELIVERY
REDACTED

DATES FOR DELIVERY OF THE DELIVERABLES

The contract will commence on 1st April 2020 and expire upon successful delivery of all goods outlined in the Attachment 3 – Statement of requirements. A suitable delivery date for the goods will be agreed between the Supplier and the contracting Authority.

TESTING OF DELIVERABLES

Option A: None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 12 months

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£25,151.35 exc VAT.**

CALL-OFF CHARGES

REDACTED

The Charges will not be impacted by any change to the Framework Prices.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment will be made by BACS. The Contracting Authority agrees to pay the supplier upon receipt of an invoice with a valid purchase order number. The invoice should also include a full transparent breakdown of all charges for audit purposes.

BUYER'S INVOICE ADDRESS:

The buyers invoice address shall be the same as the registered address.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

As no testing is being carried out of the equipment the buyers representative has confirmed there are no security requirements expected of the supplier.

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

The contract manager will be the authorised representative.

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

N/A

KEY SUBCONTRACTOR(S)

Framework Ref: RM6068

Project Version: v0.1

Model Version: v3.2

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N/A

COMMERCIALY SENSITIVE INFORMATION

All names, addresses and information relating to goods and costs will be considered commercially sensitive and will be redacted prior to transparency publications.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:		Role:	
Date:		Date:	