



Ministry
of Defence

PURCHASE ORDER

Contract No: P2G/0497

Contract Name: Puma Actuator Test Rig

Dated: 28 March 2018

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to £106,047).

| Contractor | Quality Assurance Requirements (Clause 8) |
|---|---|
| <p>Name: HEDLEY HYDRAULICS LIMITED</p> <p>Registered Address: LION HOUSE CRIGGLESTONE INDUSTRIAL ESTATE HIGH STREET WAKEFEILD WF4 3HT</p> | <p>Def Stan 05-61 Part 1, Issue 6 – Quality Assurance Procedural Requirements – Concessions.</p> <p>Def Stan 05-061 Part 4, Issue 3 – Quality Assurance Procedural Requirements – Contractor Working Parties.</p> <p>Def Stan 05-135 Avoidance of Counterfeit materiel.</p> |
| Consignor (if different from Contractor's registered address) | Transport Instructions (Clause 10) |
| <p>Name:</p> <p>Address:</p> | <p>Select method of transport of Deliverables</p> <p>To be Delivered by the Contactor <input checked="" type="checkbox"/> [Special Instructions] RAF Benson, Wallingford, Oxon, OX10 6AA</p> <p>To be Collected by the Authority <input type="checkbox"/></p> <p>[Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by a Delivery Note</p> |

| Progress Meetings (Clause 13) | Progress Reports (Clause 13) |
|--|---|
| <p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: N/A</p> <p>Frequency: N/A</p> <p>Location: N/A</p> | <p>The Contractor is required to submit the following Reports:</p> <p>Subject: N/A</p> <p>Frequency: N/A</p> <p>Method of Delivery: N/A</p> <p>Delivery Address: N/A</p> |
| Forms and Documentation | Supply of Hazardous Deliverables (Clause 9) |
| <p>Forms can be obtained from the following websites:</p> <p>https://www.aof.gov.uk/acquisition-operating-framework/content/tactical/toolkit/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arnclott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email:</p> <p>DESLCSLS-OpsFormsandPubs@mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p> | <p>A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>a. The Commercial Officer detailed in the Purchase Order, and</p> <p>b. DSA-DLSR-MovTpt-DGHSIS@mod.uk</p> <p>by the following date: 30th April 2018</p> <p>or if only hardcopy is available to the addresses below:</p> <p>Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA) Movement Transport Safety Regulator (MTSR) Hazel Building Level 1, #H019 MOD Abbey Wood (North) Bristol BS34 8QW</p> |

Appendix - Addresses and Other Information

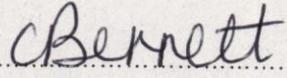
| | |
|---|--|
| <p>1. Commercial Officer: Name: Claire Bennett Address: MoD Abbey Wood, Yew 0a #1037, Bristol, BS34 8JH Email: claire.bennett120@mod.gov.uk ☎ 030679 82406</p> | <p>8. Public Accounting Authority: 1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397 2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394</p> |
| <p>2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available): Name: Damion Weir Address: MoD Abbey Wood, Yew 0a #1037, Bristol, BS34 8JH Email: Damion.Weir519@mod.gov.uk ☎ 030679 81662</p> | <p>9. Consignment Instructions: The items are to be consigned as follows: See Schedule of Requirement</p> |
| <p>3. Packaging Design Authority: Organisation and point of contact: DES IMOC SCP TLS Packaging MOD Abbey Wood, Bristol, BS34 8JH Tel: +44(0)30 679 35353 DESIMOCSCP-TLS-Pkg@mod.uk (where no address is shown please contact the Project Team in Box 2) ☎</p> | <p>10. Transport. The appropriate Ministry of Defence Transport Offices are: A. DSCOM, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH <u>Air Freight Centre</u> IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 <u>Surface Freight Centre</u> IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 B. JSCS JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 www.freightcollection.com</p> |
| <p>4. (a) Supply/Support Management Branch or Order Manager Branch/Name: ☎ (b) U.I.N.</p> | <p>11. The Invoice Paying Authority: Ministry of Defence ☎ 0151-242-2000 DBS Finance Walker House, Exchange Flags Fax: 0151-242-2809 Liverpool, L2 3YL Website is: https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> |
| <p>5. Drawings/Specifications are available from: Hedley Hydraulics Limited</p> | <p>12. Forms and Documentation are available through *: Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824) Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk</p> |
| <p>6. Intentionally Left Blank</p> | |
| <p>7. Quality Assurance Representative: Nigel Williams Nigel.Williams950@mod.gov.uk Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.</p> | |

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

*** NOTE**

1. Many DEFCONs and DEFORMs can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>
2. If the required forms or documentation are not available on the MOD Intranet site requests should be submitted through the Commercial Officer named in Section 1.

| Contractor's Commercially Sensitive Information (Clause 4). Not to be Published |
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| Description of Contractor's Commercially Sensitive Information: |
| Cross reference to location of sensitive information: |
| Explanation of Sensitivity: |
| Details of potential harm resulting from disclosure: |
| Period of Confidence (if Applicable): |
| Contact Details for Transparency / Freedom of Information matters: Name: Jeremy Booker Position: Director Address: Hedley Hydraulcis Limited, Lion House. Crigglestone Industrial Estate. Wakefield, West Yorkshire, WF4 3HT Telephone Number: 01924 259 999 E-Mail Address: jbooker@hedley-hyd.com |
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| Offer and Acceptance | |
|---|---|
| <p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 10 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (up to £106,047)</p> <p>Name (Block Capitals): J Booker Position: Director For and on behalf of the Contractor: Hedley Hydraulcis Limited Authorised Signatory  Date: 5th May 2018</p> | <p>B) Acceptance</p> <p>Name (Block Capitals): CLAI RE BENNETT Position: P2G COMRC 4 For and on behalf of the Authority: Authorised Signatory  Date: 25/06/18.</p> |

C) Effective Date of Contract: 29th March 2018

SCHEDULE OF REQUIREMENTS P2G/0497 FOR THE SUPPLY OF Puma Actuator Test Rig

| Deliverables | | | | | | | | | |
|--------------------|---|-----------------------------|---|---|--|---------------|-----------|-------------------------|--|
| Item Number | MOD Stock Reference No. | Part No. (where applicable) | Specification | Consignee Address Code (full address is detailed in DEFFORM 96) | Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96) | Delivery Date | Total Qty | Firm Price (£) | Ex VAT |
| | | | | | | | | Per Item | Total Inc. packaging (and delivery if specified in the Purchase Order) |
| 1 | | | Overhaul and Upgrade Puma Tail Rotor Servo Test Rig | None | 00 | 14-16 weeks | 1 | 56,442.71 | 56,442.71 |
| | | | | | | | | Total Firm Price | 56,442.71 |
| Item Number | Consignee Address (XY code only) | | | | | | | | |