



# Department for Transport

SAP (UK) Ltd  
Clockhouse Place  
Bedfont Road  
FELTHAM  
Middx.  
TW14 8HD

Group Commercial Directorate  
Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4DR

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our ref: T IT 0335

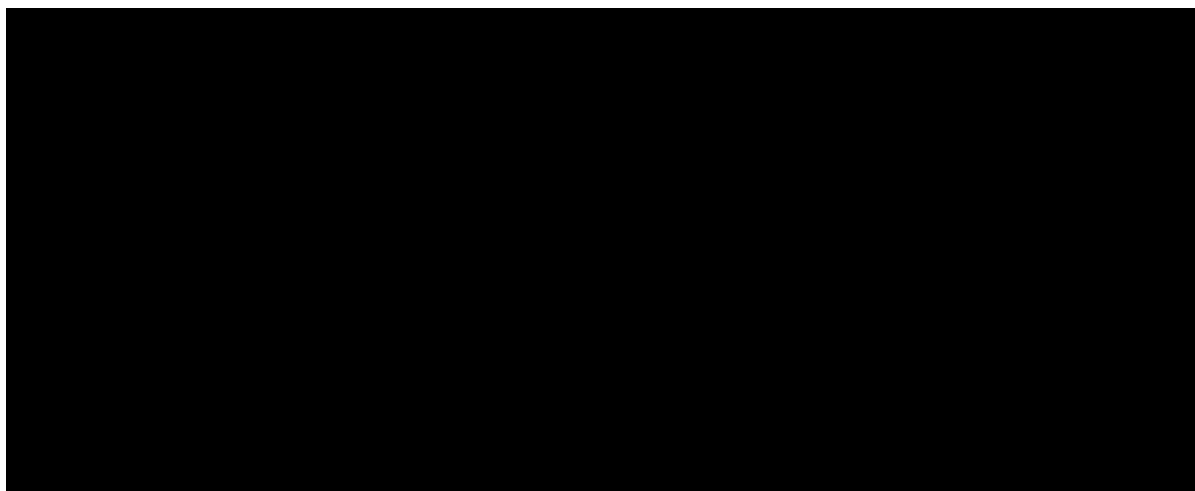
Date: 14/1/2021

Email to: [REDACTED]  
[REDACTED]

Dear Supplier

**Contract Title – Provision of SAP Learning Hub**  
**Contract Ref - TIT0335 (Aligned to TIT0133)**

On behalf of the Secretary of State for Transport we accept your quote reference as set out within the Order Form - SAP Reference No. 3061953387 imbedded below and set out underneath:



The total contract value is £16,648.74 excluding VAT. The period of the contract will commence on 28 January 2022 and expire on 27 January 2023.

Your **invoice** should be submitted in accordance with DfT's Invoicing Procedures embedded below:



SSA%20Invoice%20  
Guidance%20V2.doc

Any variation to the above shall not be without the written agreement of the Authority. If you have any queries regarding this order, please contact me.



Please acknowledge your receipt acceptance of this letter by signing in the allocated space below and returning a signed electronic copy of the letter to me via email to

[REDACTED]

Yours sincerely

*Sent via email unsigned*

[REDACTED]

[REDACTED]

[REDACTED]