



Basis Research Limited

**REDACTED**

Attn: **REDACTED**

Email: **REDACTED**

Date: Wednesday 19<sup>th</sup> May 2021

Contract ref: CCZZ21A10

Dear **REDACTED**,

**Award of contract for the Provision of Disability Qualitative Research**

Further to your submission of a bid for the above Procurement, on behalf of the Department for Work and Pensions (the "Customer"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendices provide detailed feedback on your submission.

The call-off contract shall commence on Monday 24<sup>th</sup> May 2021 and the Expiry Date will be on Friday 16<sup>th</sup> May 2025. The Customer reserves the expressed option to extend this contract by 1 period of 1 additional year at its own discretion. The total contract value shall not exceed £750,000.00 (ex VAT) including all extension options.

As this is a call off contract, volumes of work cannot be guaranteed but all Rates offered to the Customer from the Supplier must remain firm for full duration of this contract including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6018 Research Marketplace Dynamic Purchasing System (DPS) and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract Order Form at page 3, as attached, and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by no later than 10:00 Hours BST on Friday 21st May 2021.

A copy signed on behalf of the Contracting Authority will be returned for your records.

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Crown  
Commercial  
Service

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[www.gov.uk/ccs](http://www.gov.uk/ccs)

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Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

**REDACTED**

**REDACTED**

Signed for and on behalf of Department for Work and Pensions

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