**Framework Schedule 6**

**(Order Form Template and Call-Off Schedules)**

**Order Form Template**

CALL-OFF REFERENCE: PS/24/69

THE BUYER: Driver and Vehicle Licensing Agency

BUYER ADDRESS Longview Road, Morriston, Swansea SA6 7JL

SUPPLIER REFERENCE Provision of Network Replacement

THE SUPPLIER: ITGL Ltd

SUPPLIER ADDRESS:Trafalgar House, 223 Southampton Road,  
Portsmouth. PO6 4PY

REGISTRATION NUMBER:XXXX redacted under FOIA section No40

DUNS NUMBER: XXXX redacted under FOIA section No40

SID4GOV ID:XXXX redacted under FOIA section No40

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 16th March 2025. It’s issued under the Framework Contract with the reference number RM6116 for the provision of Network Services 3.

CALL-OFF LOT(S):

Lot 2a – LAN: Local Connectivity Services

CALL-OFF INCORPORATED TERMS

This is a Silver Tier Contract

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6116
3. Any Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6116
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 7 (Financial Difficulties) including Annex 5 – Optional Terms for Bronze Contracts
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6116
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 6 (ICT Services)
  + Call-Off Schedule 8 (Business Continuity and Disaster Recovery)

amended for a Bronze Contract as per paragraph 10 of Part A of

that Schedule

* + Call-Off Schedule 10 (Exit Management)
  + Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6116

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 14 March 2025

CALL-OFF EXPIRY DATE: 13 March 2030

CALL-OFF INITIAL PERIOD: Five Years

CALL-OFF OPTIONAL EXTENSION PERIOD 1+1

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

90 days

CALL-OFF DELIVERABLES VIA FURTHER COMPETITION

See details in Call-Off Schedule 20 (Call-Off Specification)] – Specification Section 6.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£**- e**stimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Please refer to Specification (Annex 2, Appendix C)

BUYER’S INVOICE ADDRESS:

# Email: [SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

# Postal Address:

# Unity Business Services (UBS) 5 Sandringham Park Swansea Vale SA7 0EA

BUYER’S AUTHORISED REPRESENTATIVE

XXXX redacted under FOIA section No40

Commercial Directorate, DVLA, Longview Road, Swansea. SA6 7JL

BUYER’S ENVIRONMENTAL POLICY

See Specification

BUYER’S SECURITY POLICY

None

SERVICE LEVELS

Service support as set out in Specification Section 6 (embedded documents)

SUPPLIER’S AUTHORISED REPRESENTATIVE

XXXX redacted under FOIA section No40

Milton Park Innovation Centre 99 Park Drive, Milton Park, Abingdon OX14 4RY

SUPPLIER’S CONTRACT MANAGER

XXXX redacted under FOIA section No40

XXXX redacted under FOIA section No40 Longview Road, Morriston, Swansea SA6 7JL

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

Not Applicable

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

ITGL Pricing Schedule: “Provision of Network Refresh with SM V0.2 - ITGL Final.xlsx”

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

CALL OFF SPECIAL TERMS

Cisco Enterprise Agreements can only be terminated with cause and cannot be terminated for convenience, contrary to the core terms of CCS RM6116. The purchase of a Cisco Enterprise Agreement will be transacted through Cisco's terms and conditions, which shall take legal priority and precedence over any others. A Cisco Enterprise Agreement can only be activated by signing a Cisco End User Information Form (EUIF), reflecting the above position.

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: | XXXX redacted under FOIA section No40 |
| Name: | XXXX redacted under FOIA section No40 | Name: | XXXX redacted under FOIA section No40 |
| Role: | Business Development Director | Role: | Commercial Director |
| Date: | 12/3/25 | Date: | 13/3/2025 |