**DPS Schedule 6 (Order Form Template and Order Schedules)**

**Order Form**

ORDER REFERENCE: CCMK22A03

THE BUYER: Department for Work and Pensions

# BUYER ADDRESS REDACTED TEXT under FOIA Section 40, Personal Information.

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THE SUPPLIER: Institute for Fiscal Studies

SUPPLIER ADDRESS: **REDACTED TEXT under FOIA Section 40, Personal Information**.

REGISTRATION NUMBER:GB394583017

DUNS NUMBER: 292181351

DPS SUPPLIER REGISTRATION SERVICE ID: SQ-6WAA46J

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 12th September 2022.

It’s issued under the DPS Contract with the reference number RM6126 - for the provision of Research & Insights DPS

DPS FILTER CATEGORY(IES):

Benefits/credits/welfare

Employment

Multivariate analysis

Time series analysis/ forecasting

Distribution modelling

Longitudinal research

England/ Wales/ Scotland/ Northern Ireland

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6126 Research & Insights
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6126 Research & Insights
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 7 (Financial Difficulties)
  + Joint Schedule 8 (Guarantee)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

* Order Schedules for RM6126 Research & Insights
  + Order Schedule 1 (Transparency Reports)
  + Order Schedule 2 (Staff Transfer)
  + Order Schedule 3 (Continuous Improvement)
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + Order Schedule 8 (Business Continuity and Disaster Recovery)
  + Order Schedule 9 (Security)
  + Order Schedule 10 (Exit Management)
  + Order Schedule 12 (Clustering)
  + Order Schedule 14 (Service Levels)
  + Order Schedule 15 (Order Contract Management)
  + Order Schedule 16 (Benchmarking)
  + Order Schedule 18 (Background Checks)
  + Order Schedule 20 (Order Specification)
* CCS Core Terms (DPS version) v1.0.3
* Joint Schedule 5 (Corporate Social Responsibility) RM6126 Research & Insights
* Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER START DATE: **10 October 2022**

ORDER EXPIRY DATE: **09 October 2025**

ORDER INITIAL PERIOD: **3 years, 0 months**

DELIVERABLES

* Development and updating of the Households Below Average Income (HBAI) processing code and checking the grossing weights
* Uploading Family Resources Survey data (6- and 12-month extracts)
* Income Adjustments including running processing code to derive HBAI dataset
* Checking Summary Publication Statistics, Gross Income Totals, Material Deprivation Statistics and confidence intervals
* Confirmation all Income Components and Summary Statistics Match and providing sign off of survey estimates each year

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS

BUYER’S INVOICE ADDRESS:

**REDACTED TEXT under FOIA Section 40, Personal Information**

BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**

SUPPLIER’S CONTRACT MANAGER

**REDACTED TEXT under FOIA Section 40, Personal Information**

PROGRESS REPORT FREQUENCY

**Annually**

PROGRESS MEETING FREQUENCY

**Quarterly**

KEY STAFF

**REDACTED TEXT under FOIA Section 40, Personal Information**

KEY SUBCONTRACTOR(S)

N/A

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

N/A

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Response to AQB4

# REDACTED TEXT under FOIA Section 43, Commercial interest.

| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| --- | --- | --- | --- |
| Signature: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Signature: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Name: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Name: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Role: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Role: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Date: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Date: | **REDACTED TEXT under FOIA Section 40, Personal Information** |