## Appendix F – Form of Tender

**Contract: North Star – Windows & External Doors**

**UNCONDITIONAL AND IRREVOCABLE OFFER TO NORTH STAR**

We tender to provide the works in accordance with the details set out in this tender.

We agree that this tender, together with North Star written acceptance will constitute a contract between us. We undertake that this tender remains open as an offer of contract until the communication of the award decision.

We confirm that the prices set out in this tender exclude VAT.

We certify that this is a bona fide tender and that we have not fixed or adjusted the amount of the tender in accordance with any arrangement with any third party.

We certify that we have not done and we agreed not to do at any time before the tender closing date any of the following:

1. Informing anyone of the amount or approximate amount of the tender except where the confidential disclosure of the amount of the tender is necessary to obtain insurance quotations required in connection with the preparation of the tender
2. Entering into any arrangement or agreement with any other person or organisation that they / it should refrain from tendering or as to the amount of any tender to be submitted; or
3. Offering to pay any sum of money or gift to any person or organisation for doing any of the acts in i) or ii) above.

North Star is not bound to accept the lowest or any tender it may receive, and reserves the right at its absolute discretion to accept or not to accept any tender submitted.

We certify that we have full power and authority to submit a tender on behalf of this company.

**Please note that for electronic submissions, electronic signatures or the name and position of the designated person is sufficient.**

Signed ………………………………………………….……….

Print ………………………………………………….………. Position ……………………………………….

Name of Organisation ………………………………………………………………..

Address ………………………………………………………………………………..

………………………………………………………………………………………….

………………………………………………………………………………………….

Tel ……………………………………………………………………………………...

E-mail ………………………………………………………………………………….

Contact Name …………………………………………………………………………