|  |  |
| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
|  |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Our ref: | PS/23/99 |
| Date: | 31/08/23 |

NCC Group Security Services Limited

XYZ Building

2 Hardman Boulevard

Spinningfields

Manchester

M3 3AQ

* Dear XXXXX “redacted under FOIA section No 40 – Personal Information”

**CONTRACT REFERENCE NUMBER:** PS/23/99

**CONTRACT TITLE:** Provision of IT Security Incident Response Service

**FRAMEWORK REFERENCE NUMBER:** Cyber Security Services 3 Framework Agreement (RM3764.3).

I refer to my letter dated 17th August 2023. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your quotation dated 28th July 2023 under the terms and conditions of the **Cyber Security Service 3 RM3764.3** **Framework**. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM3764.3
2. The Order Form & Call-Off Agreement, and relevant core, Order and Joint schedules
3. The Department’s Request for Proposal letter dated 14/07/2023
4. The Department's specification
5. Your quote dated 28/07/2023
6. Your SOAQ response dated 23/08/2023

The period of the contract will be 24 months, commencing on **16/09/2023** and expiring on **15/09/2025**.

The Rates for the Contract arelisted below andexclusive of Value Added Tax.

|  |  |
| --- | --- |
| **Description** | **Total Contract Cost (£)** |
| Incident Response Retainer | **£ 80,000.00** |
| Call-off for Specialist Response Time | **£ 189,000.00** |
| Incident Response Exercise | **£ 6,000.00** |
| Threat Intelligence Alerting Service | **£ 30,000.00** |
| **Total Contract Cost (£)** | **£ 305,000.00** |

* XXXXX “redacted under FOIA section No 43 – Commercial Interests”

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Supplier staff, who require access to DVLA site and/or systems under this contract, will be subject to the completion and acceptance by the Department of the evidence produced through the Baseline Personnel Security Standard (BPSS), or other higher HMG security level check. It is consistent with data protection legislation that an individual’s refusal to undergo an essential check could lead to a refusal of access to site and/or systems.

All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.

Please contact the Contract Owner XXXXX “redacted under FOIA section No 40 – Personal Information” by email XXXXX “redacted under FOIA section No 40 – Personal Information”, to discuss arrangements for commencement of the contract.

Yours sincerely,

|  |
| --- |
| XXXXX “redacted under FOIA section No 40 – Personal Information” |
| Commercial Specialist |
| Commercial Directorate |
| XXXXX “redacted under FOIA section No 40 – Personal Information”@dvla.gov.uk  **On behalf of the Secretary of State for Transport** |