

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services. RM6102.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

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|--------------|---|
| Order Number | 25414 |
| From | The Department for Work and Pensions ("Customer") Caxton House London SW1H 9NA |
| To | CIPFA Business Limited, ("Supplier") 77 Mansell Street, London, E1 SAN |

1. CONTRACT PERIOD

| | | |
|-----|--|----------|
| 1.1 | Commencement Date | 05/12/22 |
| 1.2 | Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date) | 04/12/25 |

2. SERVICES REQUIRED

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| 2.1 | <p>Services Required.</p> <p>APPRENTICESHIP TRAINING PROVIDER SERVICES/ END POINT ASSESSOR SERVICES/ BOTH.</p> <p>LOCATION</p> <p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> | <p>The Provision of Apprenticeships - ST0747 Counter Fraud Investigator Level 4</p> <p>Apprenticeship Training Provider Services</p> <p>National Delivery</p> <p>ST0747 Counter Fraud Investigator Level 4</p> |
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|---------------------|---|
| NUMBER OF STUDENTS | Up to 60 learners This is an indicative volume only. DWP makes no guarantee on volumes. Volumes can be varied up or down at any time during the period of the contract in line with the Variation process |
| CLASS BASED | Blended delivery |
| ADDITIONAL SERVICES | None |

3. CONTRACT PERFORMANCE

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| 3.1 | Required Apprenticeship Standard (ie the required apprenticeship course] | ST0747 Counter Fraud Investigator Level 4 |
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| 3.1 | Quality Standards | Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org) |
| | | Maintained ESFA registration and accreditation. General industry good practice |

4. PAYMENT

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|-----|--------------------------|--|
| 4.1 | Contract Charges | Up to 60 learners x £15,000 per learner= up to £900,000 |
| 4.2 | Payment terms/Profile | Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3 |
| 4.3 | Customer billing address | Payments will be made in accordance with the current in force ESFA funding rules, and via the ESFA's digital apprenticeship service. |

5. LIABILITY AND INSURANCE

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| 5.1 | Supplier's limitation of Liability | In Clause 25 of the Contract Terms |
| 5.2 | Insurance | (Clause 26.3 of the Contract Terms): Professional indemnity insurance cover of £1 million in any one claim. Public Liability Insurance cover of £1 million in any one claim. Employers Liability insurance cover of £5 million in any one claim. |

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier.

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| Name and Title | redacted, Director |
| Date | 1 st December 2022 |

For and on behalf of the Customer:

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|----------------|-------------------------------------|
| Name and Title | redacted, DWP Estates Category Lead |
| Date | 05/12/22 |