**DPS Schedule 6 (Order Form and Order Schedules)**

**Order Form**

ORDER REFERENCE: CCIT22A46

THE BUYER: Cabinet Office

BUYER ADDRESS **REDACTED TEXT under FOIA Section 40, Personal Information**

THE SUPPLIER: Behavioural Insights Ltd

SUPPLIER ADDRESS: **REDACTED TEXT under FOIA Section 40, Personal Information**

REGISTRATION NUMBER:08567792

DUNS NUMBER: 219472759

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **19th January 2023**

It’s issued under the DPS Contract with the reference number CCIT22A46 for the provision of Development and Application of Training Seminars

DPS FILTER CATEGORY(IES):

Not Applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) CCIT22A46
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for **RM6126**
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Order Schedules for **CCIT22A46**
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + Order Schedule 9 (Security)
  + Order Schedule 14 (Service Levels)
  + Order Schedule 20 (Order Specification)

1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility) **CCIT22A46**
3. Order Schedule 4 (Order Tender)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

Notwithstanding clause 9.2 of the CCS Core Terms, the Buyer gives the Supplier a fully paid up, worldwide, non-exclusive, royalty-free, perpetual and irrevocable licence to use any New IPRs for the Supplier’s own internal business purposes, including the training of its staff, subject always to the confidentiality provisions of the Order Contract and to any Confidential Information of the Buyer being removed and all data being de-identified prior to such use.

ORDER START DATE: **Monday 23rd January 2023**

ORDER EXPIRY DATE: **Friday 21st April 2023**

ORDER INITIAL PERIOD: **Three (3) months**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£149,850.00 ex VAT

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

## The Supplier shall issue invoices in arrears upon delivery of the completion of draft modules and the final seminar series slide packs. The Customer shall pay the Supplier within thirty (30) Working Days of receipt of a Valid Invoice, submitted in accordance with this paragraph. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

An electronic copy of the invoice will be sent to the Contract Manager, which will be agreed prior to Contract Signature

No invoice will be accepted without a valid Purchase Order reference.

BUYER’S INVOICE ADDRESS:

**REDACTED TEXT under FOIA Section 40, Personal Information**

BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**

BUYER’S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement/cabinet-office-environmental-policy-statement>

BUYER’S SECURITY POLICY

Appended at Order Schedule 9

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**

SUPPLIER’S CONTRACT MANAGER

**REDACTED TEXT under FOIA Section 40, Personal Information**

PROGRESS REPORT FREQUENCY

**REDACTED TEXT under FOIA Section 43 Commercial Interests**.

PROGRESS MEETING FREQUENCY

Weekly

KEY STAFF

**REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information**.

KEY SUBCONTRACTOR

**REDACTED TEXT under FOIA Section 43 Commercial Interests**

E-AUCTIONS

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Behavioural Insights Ltd’s rate card and background IP will be deemed commercially sensitive

SERVICE CREDITS

Not Applicable

ADDITIONAL INSURANCES

Not Applicable

GUARANTEE

Not Applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** | Signature: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** |
| Name: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** | Name: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** |
| Role: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** | Role: | **REDACTED TEXT under FOIA Section 43 Commercial Interests** |
| Date: | 03/02/2023 | Date: | 07/02/2023 |