**Provision of a booked minor illness service in kingston**

**Invitation to confirm an Expression of Interest through Market Engagement**

**July 2021**

# Disclaimers

Organisations considering whether to respond to this information request should note the following.

* NHS South West London Clinical Commissioning Group (CCG) and Kingston Hospital NHS Foundation Trust (the Contracting Authority) intend to commission a Booked Minor Illness Service in Kingston and is undertaking market engagement to understand which organisations have an interest to deliver the service, and to inform and validate commissioning assumptions ahead of a potential procurement process.
* This Market Engagement Questionnaire (MEQ), and any subsequent information provided in response to it, does not form an integral part of any potential future procurement exercise and should be considered as an attempt by the Commissioner to engage with the potential market for delivering a solution.
* This MEQ, accompanying draft documentation and any responses received arising from these are in no way legally binding on any party.
* Any responses will not be treated as commercially confidential and may be used by the Contracting Authority to develop final service specification, contract, and/or procurement documents and/or to influence the shape of the procurement in the future; however, no responses will be attributed to any organisation nor will any organisation be individually identified.
* Participation through this engagement exercise is not a mandatory requirement for participating in any potential future procurement however, responses received will assist to inform the Contracting Authority as to the level of interest from the market and may reasonably be used to evidence a decision as to whether or not to undertake a competitive procurement. CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.

# Instructions for Responding to this MEQ

Thank you for your interest and time to respond through this market engagement.

Please read the supporting information provided before responding, including the draft current Specification of Requirements.

Please respond as fully, but succinctly as possible, limiting your overall response to a maximum equivalent of 6 sides of A4 paper.

**Please respond by email to** **susan.shaw25@nhs.net** **by 10.00am on Friday 6thth August**

# Market Engagement Questionnaire

|  |  |
| --- | --- |
| Intended service: | **Booked Minor Illness Service in Kingston** **(to be close to Kingston Hospital)** |
| Contract value: | **Circa £400,000 per year** |
| Contract term: | **Possibly 3 years (with Break Options)** |
| Supporting documents supplied: | **Memorandum of Information;****Draft service specification.** |

**Introducing your organisation:**

1. Please tell us briefly about your organisation and why this service / contract is of interest to you.

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| response: |
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1. Do you have specific expertise and experience in developing and/or providing similar services? Brief further details would be appreciated.

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| response: |
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1. Would you describe your level of interest as being High, Medium, or Low? Please explain why.

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| response: |
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1. If a procurement process were to be run, are you likely to bid and propose a solution as a sole provider, or would you collaborate with some other organisation(s)? Any details about this would be helpful.

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| response: |
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**Thinking about the proposed service:**

1. After reviewing the supplied documents which describe the intended service, do you feel that the service specified is appropriate and optimal to address local need? Would you recommend any changes?

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| response: |
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1. Do you have comments about the proposed budget? Does it seem reasonable?

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| response: |
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1. If you were to be invited to provide the service, how soon could the service become operational? Please note the expectation that you would need to secure suitable premises close to Kingston Hospital to enable ease of re-direction for people with minor illness who try to walk-in to the Emergency Department

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| response: |
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1. Do you foresee any challenges or barriers to bring this service into a reality?

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| response: |
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1. What do you think we might have missed?

e.g. are there opportunities, issues and/or developments that might have the potential to offer increased value and or benefit to patients and/or the NHS?

e.g. any other comments / feedback?

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| response: |
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1. Thank you for taking the time to respond.

Would you be willing to be contacted for possible further discussion?

|  |  |
| --- | --- |
| YES  | NO |
|[ ] [ ]

|  |  |
| --- | --- |
| Contact name |  |
| Position in organisation |  |
| Organisation  |  |
| e-mail address |  |
| Contact phone number |  |
| company website |  |

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