**NEWPORT TOWN COUNCIL**

**GROUNDS MAINTENANCE CONTRACT MONITORING (example)**

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| **Area maintained** | **Outline Activity** | **Date** | **Times (Approx)** |
| Cemetery | Cut grass on l Lawn and extension | Mon 1 | 0900 to 1200 |
| Cemetery | Weeding of rose bed | Mon 1 | 1230 to 1500 |
| Churchyard | Planted bulbs | Tue 2 | 0730 to 0930  |
| Guildhall Herb Garden | Dead head and weed | Tue 2  | 1100 to 1130 |
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