

Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

	Department of Health & Social Care (DHSC)
THE BUYER:	39 Victoria Street, London, SW1H 0EU
BUYER ADDRESS	
THE SUPPLIER:	MLC Partners Limited
SUPPLIER ADDRESS:	c/o WeWork, 123 Buckingham Palace Road, London, SW1W 9SH.
REGISTRATION NUMBER:	09366814
DUNS NUMBER:	[REDACTED]
SID4GOV ID:	n/a

Contract Reference: [REDACTED]

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 05 / 07 / 2023

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT:

Lot 2 – Corporate Functions

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.

2. Joint Schedule 1 (Definitions and Interpretation) RM6277

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6277
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)

4. CCS Core Terms (version 3.0.11)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 29.02.2024

CALL-OFF EXPIRY DATE: Ongoing

CALL-OFF DELIVERABLES:

The provision of Non-Clinical Temporary staff or any other temporary staff or fixed term workers.

GDPR POSITION

Independent Controller

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

■ (plus VAT) PER DAY

PAYMENT METHOD

Weekly in arrears, payment within 30 working days of invoice

BUYER'S INVOICE ADDRESS:



[Insert name]
[Insert role]
[Insert email address]
[Insert address]

BUYER’S AUTHORISED REPRESENTATIVE

[Insert name]
[Insert role]
[Insert email address]
[Insert address]

SUPPLIER’S AUTHORISED REPRESENTATIVE

[Redacted signature]

SUPPLIER’S CONTRACT MANAGER

[Redacted signature]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted signature]	Signature:	[Redacted signature]
Name:	[Redacted name]	Name:	[Redacted name]
Role:	[Redacted role]	Role:	[Redacted role]
Date:	20/02/2024	Date:	27/02/24

SCHEDULE 1 – CANDIDATE REQUIREMENTS

Candidate name:	[REDACTED]
Job role/title:	[REDACTED]
Agenda for Change pay band:	N/A
Fee type:	Patient Facing Non-Patient Facing (Disclosure) Non-Patient Facing (No Disclosure)
High cost area supplement:	N/A
Candidate Rate:	N/A
Charge Rate:	[REDACTED]
Notice period:	2 week's notice period
Criminal records check required?	None Basic Enhanced
Person to whom candidate should report:	
Any expenses payable to candidate:	Expenses will only apply when not travelling to their contracted office.
Statutory/Mandatory training requirements:	N/A
Key Deliverables:	[REDACTED]

