



Pre-Tender Market Engagement

[Working with Vulnerable Groups Training] CPD004/119/177

Authority: Ministry for Housing, Communities and Local Government (MHCLG)
("the Authority").

Date Response required: [12pm] (GMT) [28/12/18]

1 PURPOSE

1.1 This Pre-Tender Market Engagement (PTME) seeks information in preparation for the potential procurement of a Supplier (from herein referred to as a "**Potential Supplier**") to deliver a programme of work in building workforce capability in the homelessness sector. The purpose of this PTME is to:

- 1.1.1 help define the requirement;
- 1.1.2 help provide a better understanding of the feasibility of the requirement;
- 1.1.3 understand the best approach;
- 1.1.4 understand the capacity of the market to deliver and possible risks involved;
and
- 1.1.5 provide the market with an opportunity to ask questions, raise queries and any issues to be addressed at an early stage.

1.2 The Authority shall maintain commercial confidentiality of information received during the PTME.

2 INTRODUCTION

2.1 The workforce capability programme of work is designed to ensure that there is a skilled and sustainable workforce equipped to support everyone who is homeless or threatened with homelessness, in order help us all to collectively achieve our ambitions around homelessness and specific rough sleeping targets. This will be split into 2 different lots.

3 HIGH LEVEL OUTLINE PROJECT OUTCOMES REQUIRED

3.1 Deliver training for people working with the following vulnerable groups:

- Specific packages focussed on identifying and supporting vulnerable groups including victims of modern slavery and domestic abuse;
- Training and non-statutory guidance around LGBT issues and how to most effectively support individuals;
- Training for front-line staff on how to deal with unpredictable environments, for instance with clients under the influence of New Psychoactive Substances such as Spice; and
- Training for staff on how to support non-UK nationals, including ensuring access to the full range of support they are entitled to

3.2 The expectations for the training are that:

- Each unit should outline whether each category within the vulnerable group of homeless people fall within the remit of adult social care and the key factors that should be considered
- The principles underlying the training should be based on Prevention and early intervention and practical steps to work in a joined-up way

4 OUTPUTS/DELIVERABLES

4.1 The different outputs are listed below:

A. Specific packages focussed on identifying and supporting vulnerable groups including victims of modern slavery and domestic abuse;

Modern Slavery

Training module for frontline workers who engage with individuals presenting as homeless or rough sleeping who may be victims of modern slavery. On completion of this training, they will:

- Understand the different forms of modern slavery, the legislative framework and provisions under the Modern Slavery Act 2015;
- Identify a potential victim of modern slavery, their support needs and how to respond;
- Report suspicious activity (or act a first responder if applicable);
- The national provision and protocol for potential victims (including referral into the National Referral Mechanism);
- Develop methods to effectively support people presenting as homeless who may be victims of modern slavery; and
- Be able to signpost or provide legal support to victims such as advice on immigration, housing or compensation.

Domestic Abuse

Training module for frontline workers who engage with individuals presenting as homeless or rough sleeping who may be victims of domestic abuse. On completion of this training, they will:

- Develop an awareness of gender and domestic violence/abuse issues and how they may manifest;
- Understand how gender and trauma Informed practice can be integrated into
- Develop methods to effectively support people presenting as homeless who may be victims of domestic abuse or violence;
- Understand how to best support women sleeping rough and in services as well as safeguarding;
- Understand what support for people, including those experiencing multiple disadvantage including mental health and/or substance use issues; and
- Develop good practice models and pathways with local partners including police, health services and others.

B. Training module for frontline workers delivering homelessness or rough sleeping services to lesbian, gay, bisexual and trans* (LGBT) people. On completion of this training, they will:

- Understand the legislative framework and their duties under the Equality Act 2010;
- Understand the difference between sexual orientation and gender identity;
- Develop awareness of the issues faced by LGBT people including:
 - Prejudice;
 - Discrimination;
 - Hate crime; and
 - Homophobia (including transphobia and biphobia)
- Develop an awareness of the barriers to LGBT people seeking support;
- Develop their service and good practice to meet the needs of LGBT clients;
- Understand housing issues for younger and older LGBT people;

- Understand the interaction and impact of overlapping protected characteristics (e.g. BME or disability);
- Develop methods to effectively support LGBT people presenting as homeless:
 - with multiple or complex needs;
 - with mental health needs; or
 - who may also be victims of domestic violence/abuse
- Develop methods to effectively support LGBT rough sleepers.

C. Training module for frontline workers who engage with rough sleepers under the influence of NPS. It will give them the skills they need to:

- manage a wide range of behaviours associated with NPS use,
- deescalate volatile situations,
- understand the effects of different NPS,
- make sure that rough sleepers under the influence of NPS are made safe and supported toward the appropriate short-term intervention, and
 - keep themselves and others safe when engaging with rough sleepers under the influence of NPS.

D. Training for staff on how to support non-UK nationals, including ensuring access to the full range of support they are entitled to, provision of training to include:

- Knowledge of immigration status and the eligibility for services and benefits associated with it.
- Knowledge of the full range of support available to non-UK nationals and what is most appropriate to an individual's circumstance.
- Knowledge of Home Office services including assisted voluntary returns (and associated funding), the settlement scheme and the Rough Sleeping Support Service.

5 KEY DATES & TENDERING PROCESS

5.1 If it is decided this service is required, it is anticipated that a procurement may start [January 2019] with the contract to commence [September 2019]. These indicative dates are for information purposes only. MHCLG reserve the right to amend these dates at any time, and Potential Suppliers rely on them entirely at their own risk.

5.2 The contract is expected to be for a period of [1 year].

6 RESPONSE

6.1 Please respond by email to mohammed.wasim@communities.gov.uk with the following by [12pm] GMT) [28/12/18] (the "Response Deadline").

- Q1 Would you be interested in bidding for this project?
- Q2 Is this project deliverable in the timeframe proposed?
- Q3 Is what the Authority asking for clear?
- Q4 What, if anything, has the Authority missed or overlooked in setting out their requirement?
- Q5 Is there anything here which is irrelevant, outdated or unnecessary?
- Q6 What would the indicative cost be for this piece of work?
- Q7 What is the quantity of each output (a range is sufficient) that can be delivered?

7 QUESTIONS AND CLARIFICATIONS

- 7.1 Potential Suppliers may raise questions or seek clarification regarding any aspect of this PTME document at any time prior to the Response Deadline. Questions must be submitted by email to mohammed.wasim@communities.gov.uk only.
- 7.2 To ensure that all Potential Suppliers have equal access to information regarding this PTME exercise, responses to questions raised by Potential Suppliers will be published in a “Questions and Answers” document, which will also be circulated by email, with updates appearing at regular intervals (approximately two to three working days).
- 7.3 Responses to questions will not identify the originator of the question.
- 7.4 If a Potential Supplier wishes to ask a question or seek clarification without the question and answer being revealed, then the Potential Supplier must state this in their email and provide its justification for withholding the question and any response. If the Authority does not consider that there is sufficient justification for withholding the question and the corresponding response, the Potential Supplier will be invited to decide whether:
 - 7.4.1 the question/clarification and the response should in fact be published; or
 - 7.4.2 it wishes to withdraw the question/clarification.

8 GENERAL CONDITIONS

- 8.1 This PTME will help the Authority to refine the requirements and to understand the potential level of interest in the delivering requirements. It will also aid Potential Supplier’s understanding of the requirements in advance of any formal competitive tender exercise.
- 8.2 The Authority reserves the right to change any information contained within this PTME at any time, and Potential Suppliers rely upon it entirely at their own risk.
- 8.3 The Authority reserves the right not to proceed with a competitive tender exercise after this PTME or to award any contract.
- 8.4 Any and all costs associated with the production of such a response to this PTME must be borne by the Potential Supplier.
- 8.5 No down-selection of Potential Suppliers will take place as a consequence of any responses or interactions relating to this PTME.
- 8.6 The Authority expects that all responses to this PTME will be provided by Potential Suppliers in good faith to the best of their ability in the light of information available at the time of their response.
- 8.7 No information provided by a Potential Supplier in response to this PTME will be carried forward, used or acknowledged in any way for the purpose of evaluating the Potential Supplier, in any subsequent formal procurement process.