



Highways England Company Limited

Concrete Roads Framework – LEW

Scope

Reference Documents

Annex 02

CONTENTS AMENDMENT SHEET

Amend. No.	Revision No.	Amendments	Initials	Date
0	0	Tender Issue	SOS	04/08/2020

Ref	Document Name	Published by / Available from
1.	3D Responsibility Matrix – LEW	See folder in E-TENDERING SYSTEM
2.	3D Scheme Passport	See folder in E-TENDERING SYSTEM
3.	3D User Guide for Scheme Management	See folder in E-TENDERING SYSTEM
4.	A guide to apprenticeships – March 2019	https://www.gov.uk/government/publications/a-guide-to-apprenticeships
5.	American Society for Testing and Materials	https://www.astm.org/
6.	Annual communications plan	See folder in E-TENDERING SYSTEM
7.	Apprenticeship data collection form	See folder in E-TENDERING SYSTEM
8.	Apprenticeship standard	https://www.instituteforapprenticeships.org/apprenticeship-standards/
9.	Asset Data Management Manual	http://www.standardsforhighways.co.uk/ha/standards/admm/index.htm
10.	Behavioural maturity framework	See folder in E-TENDERING SYSTEM
11.	Benefits Realisation Capture Forms	https://kol.withbc.com/HA-Lean/
12.	BPSS Form and guidance	See folder in E-TENDERING SYSTEM
13.	Cabinet Office Government Construction Strategy papers dated May 2011 and 2016	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/61152/Government-Construction-Strategy_0.pdf

		https://www.gov.uk/government/publications/government-construction-strategy-2016-2020
14.	Cabinet Office Website	https://www.gov.uk/government/organisations/cabinet-office
15.	Certified pavement engineer requirements	https://www.instituteofasphalt.org/index.php?id=pavement_engineer_certificate
16.	Chief Information Officer Memo 01/09	See folder in E-TENDERING SYSTEM
17.	Chief Information Officer Memo 04/08	See folder in E-TENDERING SYSTEM
18.	Chief Information Officer Memo 05/08	See folder in E-TENDERING SYSTEM
19.	<i>Client's</i> air quality strategy	Air Quality Strategy
20.	<i>Client's</i> biodiversity plan	Biodiversity Plan
21.	<i>Client's</i> Corporate Complaints Process	See folder in E-TENDERING SYSTEM
22.	<i>Client's</i> Customer Service Strategic Plan	See folder in E-TENDERING SYSTEM
23.	<i>Client's</i> environmental strategy	Environmental Strategy
24.	<i>Client's</i> Information Security Data Security Standard	See folder in E-TENDERING SYSTEM
25.	<i>Client's</i> risk policy and strategy for the management of risk	See folder in E-TENDERING SYSTEM
26.	<i>Client's</i> Road to Good Design	See folder in E-TENDERING SYSTEM
27.	<i>Client's</i> Sustainable Development Strategy	Sustainable Development Strategy

28.	<i>Client's</i> annual business continuity self-assessment assurance document	See folder in E-TENDERING SYSTEM
29.	Collaborative Performance Framework (CPF)	To follow
30.	Commercial reporting and monitoring system	https://highways.sharepoint.com/sites/SupplyChainPortal/commperf/SitePages/Home.aspx To request an account, contact: Digital.Communications@highwaysengland.co.uk
31.	Connecting our customers	See folder in E-TENDERING SYSTEM
32.	Considerate Constructor Scheme's Code of Considerate Practice	Considerate Customer Codes of Practice
33.	Control of Asbestos at Work Regulations 2012	https://www.legislation.gov.uk/ukxi/2012/632/contents/made
34.	Construction Design and Management (CDM) Regulations 2015	http://www.legislation.gov.uk/ukxi/2015/51/contents/made
35.	Construction Industry Training Board (CITB) guidance	https://www.citb.co.uk/about-citb/partnerships-and-initiatives/construction-design-and-management-cdm-regulations/cdm-regulations/
36.	Customer maturity matrix	See folder in E-TENDERING SYSTEM
37.	Customer maturity matrix guidance	See folder in E-TENDERING SYSTEM
38.	Data Protection Legislation (Data Protection Act 2018)	http://www.legislation.gov.uk/ukpga/2018/12/contents/enacted
39.	Decision Register	See folder in E-TENDERING SYSTEM

40.	Departures Manual	https://das-help.highwaysengland.co.uk/departures-manual/
41.	Design Manual for Roads and Bridges	http://www.standardsforhighways.co.uk/ha/standards/dmrb/index.htm
42.	Dignity at Work Guidance	See folder in E-TENDERING SYSTEM
43.	Directive 2012/27/EU on Energy Efficiency	2012/27/EU directive
44.	Disclosure and Barring Service	Disclosure and Barring Service
45.	Driving for Better Business (DfBB) Leadership Statement	https://www.drivingforbetterbusiness.com/
46.	Environmental Permitting (England and Wales) Regulations 2018	Environmental Permitting Regulations (England and Wales)
47.	Equality Impact Assessment – Action Plan	See folder in E-TENDERING SYSTEM
48.	Equality Impact Assessment – Full Assessment	See folder in E-TENDERING SYSTEM
49.	Equality Impact Assessment – Initial Assessment	See folder in E-TENDERING SYSTEM
50.	Essentials of Managing Construction Health Risks	https://www.hse.gov.uk/construction/healthrisks/managing-essentials/essentials.pdf
51.	GG 103 “Introduction and general requirements for sustainable development and design”	https://www.standardsforhighways.co.uk/dmrb/search/89d10ef2-7833-44df-9140-df85cd6382b9
52.	GG 105 Asbestos Management	https://www.standardsforhighways.co.uk/dmrb/search/9f7803ca-26aa-49bd-98f8-c514ab051040
53.	GG 128 Requirements for reporting incidents, events and undesirable circumstances:	https://www.standardsforhighways.co.uk/dmrb/search/2995a4fe-8faf-4e65-8ce8-b6b8bf416e74

	health, safety, wellbeing, structural and environmental	
54.	GG 182 Major schemes: Enabling handover into operation and maintenance	https://www.standardsforhighways.co.uk/dmrb/search/8027744b-971d-4ca7-ba6d-cf8fd03201af
55.	GM 702 Operational requirement for network occupancy	https://www.standardsforhighways.co.uk/dmrb/search/5b4b3ba2-b16e-411c-9879-d9af7c41a61f
56.	Government Buying Standards	https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs
57.	Government Buying Standards Transport 2017	Government Buying Standards for Transport 2017
58.	Government's Strategy for Building Information Modelling (BIM)	https://www.gov.uk/government/publications/government-construction-strategy-2016-2020
59.	HE Lean Tracker	https://kol.withbc.com/HA-Lean/
60.	Health and Safety Executive (HSE) F10.	https://www.hse.gov.uk/forms/notification/f10.htm
61.	Health and Safety Management System and the associated policies and procedures.	http://www.highwayssafetyhub.com/
62.	Health and Safety Maturity Matrix	See folder in E-TENDERING SYSTEM
63.	Her Majesty's Passport Office guidance	Her Majesty's Passport Office guidance
64.	Highway's England: Our Visual Identity	See folder in E-TENDERING SYSTEM
65.	Highways England Efficiency Register	See folder in E-TENDERING SYSTEM
66.	Highways England BPSS Privacy Notice	See folder in E-TENDERING SYSTEM
67.	Highways England Equal Opportunities Policy	See folder in E-TENDERING SYSTEM

68.	Highways England Lean Maturity Assessment	https://www.gov.uk/guidance/highway-s-england-lean-maturity-assessment-helma
69.	Highways England Lean Maturity Assessment (HELMA) tool	See folder in E-TENDERING SYSTEM
70.	Highways England Lean Publications	https://www.gov.uk/government/collections/use-of-lean-in-highways-england
71.	Highways England Public Sector Equality Objectives (2016-2020)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/510726/Highways_England_PSED_objectives_2016-20_and_annual_review.pdf
72.	HMG Baseline Personnel Security Standard v6.0 - May 2018	HMG Baseline Personnel Security Standard v6.0 - May 2018
73.	HMG Government Security Classifications	Government Security Standards
74.	HMG Security Policy Framework (SPF)	Security Policy Framework
75.	Home Safe and Well initiative	See folder in E-TENDERING SYSTEM
76.	Information Security Incident Management Requirements	See folder in E-TENDERING SYSTEM
77.	Information Security Secure Data Handling Requirements	See folder in E-TENDERING SYSTEM
78.	Insurance Act 2015	https://www.legislation.gov.uk/ukpga/2015/4/contents/enacted
79.	Interim Advice Notes (IANs)	https://www.standardsforhighways.co.uk/ha/standards/ians/index.htm
80.	ISO 14001	https://www.iso.org/standard/60857.html
81.	ISO 22301	https://www.iso.org/standard/75106.html

82.	ISO 31000	https://www.iso.org/iso-31000-risk-management.html
83.	ISO 44000	https://www.iso.org/standard/72800.html
84.	ISO 45001	https://www.iso.org/iso-45001-occupational-health-and-safety.html
85.	ISO 9001	https://www.iso.org/standard/62085.html
86.	ISO 9004	https://www.iso.org/standard/41014.html
87.	IT Security Advice Team	ITSecurityAdvice@highwaysengland.co.uk
88.	Key Personnel Contact List	See folder in E-TENDERING SYSTEM
89.	LA 110 Material, assets and waste	https://www.standardsforhighways.co.uk/dmrb/search/6a19a7d4-2596-490d-b17b-4c9e570339e9
90.	LD 117 Landscape Design	https://www.standardsforhighways.co.uk/dmrb/search/82073bde-ec0c-4d4f-8eeb-afe0ace3c639
91.	LD 118 Biodiversity Design	https://www.standardsforhighways.co.uk/dmrb/search/9317652b-4cb8-4aaf-be57-b96d324c8965
92.	LA 120 Environmental Management Plans	https://www.standardsforhighways.co.uk/dmrb/search/a3a99422-41d4-4ca1-bd9e-eb89063c7134
93.	Lean Benefits Realisation Guide	https://kol.withbc.com/HA-Lean/
94.	Lean Benefits Realisation Guide – guidance on BRCFs	See folder in E-TENDERING SYSTEM
95.	Lean Improvement Action Plan	See folder in E-TENDERING SYSTEM
96.	Lean Knowledge Transfer Packs	https://kol.withbc.com/HA-Lean/

97.	Lean Performance Report	https://www.gov.uk/guidance/highway-s-england-lean-maturity-assessment-helma
98.	Lessons Learned Log	See folder in E-TENDERING SYSTEM
99.	List X	Government Security Requirements for List X
100.	Major Incident Management	See folder in E-TENDERING SYSTEM
101.	Manual of Contract Documents for Highway Works (MCHW)	http://www.standardsforhighways.co.uk/ha/standards/mchw/index.htm
102.	Modern Slavery Act 2015	http://www.legislation.gov.uk/ukpga/2015/30/contents/enacted
103.	National Audit Act 1983	https://www.legislation.gov.uk/ukpga/1983/44/contents
104.	National Cyber Security Centre End user devices (EUD) platform security guidance	National Cyber Security Centre - end user device security
105.	National Examination Board in Occupational Safety and Health (NEBOSH) Construction Certificate	https://www.nebosh.org.uk/home/
106.	National Skills Academy for Construction	National Skills Academy for Construction
107.	Normal not formal - a guide to our corporate narrative, tone of voice and writing style	See folder in E-TENDERING SYSTEM
108.	Occupational descriptors	See folder in E-TENDERING SYSTEM
109.	Part II – The Verification Process of the HMG Baseline Personnel Security Standard (BPSS)	Part II – The Verification Process of the HMG Baseline Personnel Security Standard (BPSS)
110.	Part IV – Post Verification Process of the HMG BPSS	Part IV – Post Verification Process of the HMG BPSS

111.	PBA tracker system	For registration and guidance contact CommercialCostIntelligenceInbox@highwaysengland.co.uk
112.	PPN 01/19 Applying Exclusions in Public Procurement, Managing Conflicts of Interest & Whistle Blowing or later revision or replacement.	PPN 01/19 Applying Exclusions in Public Procurement, Managing Conflicts of Interest & Whistle Blowing
113.	PPN 02/17 Promoting Greater Transparency 13 December 2017 or later revision or replacement.	PPN 02/17 Promoting Greater Transparency 13 December 2017
114.	PPN 02/18 Changes to the Data Protection Legislation and General Data Protection Regulation.	Procurement Policy Note 02/18: Changes to Data Protection Legislation & General Data Protection Regulation
115.	Procurement Policy Note (PPN) 01/18 “Supply Chain Visibility”	PPN 01/18 Supply Chain Visibility
116.	Procurement Policy Note 7/14 entitled “Implementing Article 6 of the Energy Efficiency Directive” (including supplementary guidance PPN 01/15: implementing energy efficiency directive article 6: further information)	PPN 07/14 Implementing Article 6 of the Energy Efficiency Directive
117.	Raising the Bar initiative	Raising the bar initiative
118.	Recruiting for Success	See folder in E-TENDERING SYSTEM
119.	Rehabilitation of Offender Act 1974	Rehabilitation of Offender Act 1974
120.	Risk and issue management principles document	See folder in E-TENDERING SYSTEM
121.	Risk and issues management manual	See folder in E-TENDERING SYSTEM

122.	Risk Management (Xactium) user guide	See folder in E-TENDERING SYSTEM
123.	Risk Register	See folder in E-TENDERING SYSTEM
124.	Roadworks a Customer View	See folder in E-TENDERING SYSTEM
125.	Scotland or Northern Ireland criminal record check process	Scotland or Northern Ireland criminal record check process
126.	Security Policy 3	Security Policy 3
127.	Security Team email	securityteam@highwaysengland.co.uk
128.	Shared apprenticeship schemes	https://sharedapprentice.org/index.php/apprentice-resources/
129.	Social media policy	Social media policy
130.	Specification	See folder in E-TENDERING SYSTEM
131.	Specification for Highway Works	http://www.standardsforhighways.co.uk/ha/standards/mchw/vol1/
132.	Standard Occupation Classification (SOC) 2020	https://www.ons.gov.uk/methodology/classificationsandstandards/standardoccupationalclassification/soc
133.	StART development plan guidelines	See folder in E-TENDERING SYSTEM
134.	Statement of Highways England's IT Security Policy	See folder in E-TENDERING SYSTEM
135.	Supply Chain Portal	Supply Chain Portal To request an account, contact: Digital.Communications@highwaysengland.co.uk

136.	Taking over certificate	See folder in E-TENDERING SYSTEM
137.	The Discrimination Acts (Equality Act 2010)	Equality Act 2010
138.	The Institution of Occupational Safety and Health	https://www.iosh.com/
139.	Town and Country Planning Act (2008)	Town and Country Planning 2008
140.	Traffic Signs Manuals (Chapter 8)	Traffic Signs Manual
141.	Traffic Systems and Signing Plans Registry	https://tssplansregistry.highwaysengland.co.uk/login.asp
142.	Transport Infrastructure Skills Strategy: building sustainable skills Transport Infrastructure Skills Strategy Transport Infrastructure Efficiency Strategy	Transport Infrastructure Efficiency Strategy
143.	UK Visas and Immigration guidance on right to work and record retention	UK Visas and Immigration guidance on right to work and record retention
144.	UK Visas and Immigration's "Right to Work" acceptable documents and guidance	Acceptable documents: Right to Work Checklist Guidance: Right to Work - Employers Guide