

[Redacted]

Versatile Venues Limited
Wireless House,
Wireless Hill Industrial Estate,
South Luffenham
Rutland
LE15 8NF

Procurement Division
National Highways
The Cube
199 Wharfside Street
Birmingham
B1 1RN

<http://nationalhighways.co.uk/>

(Via Email)
Sourcing portal ref: **[Redacted]**

31 March 2023

OFFICIAL COMMERCIAL**SUBJECT TO CONTRACT****NATIONAL HIGHWAYS MOBILE EXHIBITION VEHICLE & ANCILLARY SERVICES 2023_25**

Dear **[Redacted]**

Further to your submission to the Request for Quotation (RFQ) on the 31 March 2023 I am writing to inform that National Highways intends to award this contract to your company.

Please note that the award of the contract may still be prevented or delayed if a claim is issued against National Highways prior to the execution and completion of the contract. No contract will exist until the contract has been executed and completed.

Contract Execution

The National Highways Short Form Contract for Services is also attached. Please arrange for your authorised signatories to execute the contract and return the contract to us as soon as possible and no later than 31 March 2023. Please do not date the contract. We will execute and complete the contract and return one digital fully executed copy to you.

Insurance

Prior to entering into the contract, you are required to provide evidence that the insurances required in the contract are in place. Please submit this evidence via National Highways' e-sourcing portal.

Publicity

Until such time as we notify you, you must not publicise the contents of this letter or the award of this contract and all media enquiries should be directed to the relevant procurement officer via the e-sourcing portal.

Yours sincerely,

[Redacted]
Procurement Manager (National Operations)