

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance for the provision of the **Level 4 Intelligence Analyst (Welsh Learner)**. Dated December 2020.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	K280021235
From	Driving and Vehicle Standards Agency ("Customer")
To	Intelligencia Training Limited ("Supplier")

1. CONTRACT PERIOD

1.1	Commencement Date	29 January 2021
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	30 January 2026

2. SERVICES REQUIRED

2.1	<p>Services Required.</p> <p>APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.</p> <p>LOCATION</p> <p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> <p>NUMBER OF STUDENTS</p> <p>CLASS BASED</p> <p>ADDITIONAL SERVICES</p>	<p>Level 4 Intelligence Analyst and Level 4 Counter Fraud Apprenticeships</p> <p>Training Provider and End Point Assessor Services</p> <p>Online/National</p> <p>Level 4 Intelligence Analyst Apprenticeship UKRPN 10062322 – ST0516</p> <p>1</p> <p>Blended Learning</p> <p>N/A</p>
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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	Level 4 Intelligence Analyst Apprenticeship UKRPN 10062322 – ST0516
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	Contract Charges = £6,000 Contract Charges comprises: Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment will be made by BACS no later than 30 days of receipt of a valid invoice. We will aim to pay you within 10 days.
4.3	Customer billing address	Email invoices directly to; ssa.invoice@sharedservicesarvato.co.uk If unable to email, invoices may be posted to; Accounts Payable Shared Services Arvato Sandringham Park Swansea Vale Swansea SA7 0EA

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached DfT General terms and conditions.

For and on behalf of the Supplier:

Name and Title	XXXXXX [redacted under FOIA section 40]
Date	27/01/2021

For and on behalf of the Customer:

Name and Title	XXXXXX [redacted under FOIA section 40]
Date	28/01/2021