

Identity Holdings 30 – 34 North Street Hailsham East Sussex BN27 1DW Commercial Relationship Management Lead Department for Transport Group Commercial Directorate Great Minster House 33 Horseferry Road, Westminster, London SW1P 4DR

Web Site: www.dft.gov.uk

Our Ref: TRSS10143

Date 14<sup>th</sup> April 2021

Dear

Via email:

## Contract Number TRSS10143 Provision of Haulier Information and Advice Sites and COVID Testing Services

- 1. I am pleased to inform you that the Department accepts your proposal in relation to the above contract
- 2. On behalf of the Secretary of State for Transport, the documents listed below, form a binding contract between you and this Department.
  - (i) The statement of requirements issued by the Department as itt\_255 -Provision of Haulier Information & Advice Sites and COVID Testing Services
  - (ii) Your proposal dated 11<sup>th</sup> April 2021. We recognise the assumptions and caveats contained in your pricing document and this will be discussed and mutually agreed as part of the contract management plan agreed between Identity Holdings and the Department
  - (iii) DfT's standard terms and conditions for services above £5m, embedded as appendix 1 in this letter.
- 3. The contract will start on began on 1 May 2021, ending on 30 April 2022.
- 4. The maximum contract value will be £50, 000 000.00 ex VAT this amount is not to be exceeded without the Commercial Team's prior permission in writing. Please note as the nature of this contract depends on demand this total amount is not guaranteed.
- 5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

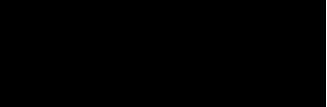
Accounts Payable, DfT Shared Service Centre, 5 Sandringham Park, Swansea Vale, Swansea SA7 0EA.

Or via email to <u>SSa.invoice@sharedservicesarvato.co.uk</u>

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

Please sign a copy of this letter to confirm your acceptance of the contents and return it to
You may contact the Contract Manager,
to discuss any matters relating to the commencement of the Contract.

Yours faithfully



Deputy Director Group Commercial Directorate

By authority of the Secretary of State for Transport

Sig	gned:	 
Na	me:	
Da	te:	

