

Department for
Transport

[REDACTED]
Kainos Group PLC
4th Floor
111 Charterhouse Street
London
EC1M 6AW

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL

Phone: [REDACTED]

Web Site: www.dft.gov.uk

Your ref:

Our ref: PPRO 004/012/082

Date: 2 February 2017

[REDACTED]

Dear [REDACTED]

PPRO 004/012/082 – Discovery for Street Manager Service

On behalf of the Secretary of State for Transport, I accept your quote dated 24 January 2017 under the terms and conditions of the Digital Outcome and Specialists Crown Commercial Framework RM1043 iii. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM1043iii
2. The Department's Digital outcomes and Specialist Framework advert published on the 3 January 2017
3. The Department's Call Off Agreement.
4. Your quote dated 24 January 2017

The period of the contract will be 6-8 weeks, commencing on 20 February 2017 and expiring on approx. 20 April 2017.

The agreed overall budget for the Alpha phase is £188,400 exclusive of Value Added Tax. Travel and Subsistence will be paid at DFT Rates see link below

<https://extranet.dft.gov.uk/hr/travel-and-subsistence-ts-guidance/travel-and-subsistence-ts-guidance-travel-rates/>

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DFT's Invoicing Procedures embedded below:



SSA.doc

Please note any additional work or variations to this contract will need to be discussed and agreed with the contract owner before any change takes effect.

Please contact the Contract Owner Sally Kendall on telephone number [REDACTED] or via email [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me at the above address.

Accepted for and on behalf of Kainos
Software Limited by:-

DocuSigned by:
Signature: [REDACTED]

Name: [REDACTED]

Capacity: Head of Government Digital

Date: 06-02-2017 | 1:02 PM GMT

Yours sincerely

Sent via email unsigned

[REDACTED]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[REDACTED]
On behalf of the Secretary of State for Transport