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RSK ADAS LIMITED

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09/08/2024

COMMERCIAL IN CONFIDENCE

Environmental Training Advice and Facilitation Theme:	Catchment Sensitive Farming
Call-off Contract Title:	1:1 On-farm advice South East region within Lot 3 (South & East)
Call-off Contract Reference:	ETAFFCSFS&E05
Project Code:	C25430
Contract Code:	C25810

IT IS AGREED as follows:

The delivery of Catchment Sensitive Farming advice within Lot 3 (South & East) will commence on 14/08/2024. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source	No. of units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
CSF 2 - Nutrient Management Planning	14/02/25	■	■	■	■
CSF 3 – Farm Infrastructure Appraisal	14/02/25	■	■	■	■
CSF 4 - Storage and Handling of Organic Manures and Silage	14/02/25	■	■	■	■
CSF 5 – Water Flow Management	14/02/25	■	■	■	■
CSF 8 – Improving Soil Management	14/02/25	■	■	■	■
CSF 10 - Pesticide Handling Facilities and Biobed/Biofilter Design	14/02/25	■	■	■	■
CSF 12 - Water-Holding Structures	14/02/25	■	■	■	■
CSF 16 – Soil and Nutrient Management Planning	14/02/25	■	■	■	■
CSF 21 – Sustainable Water Usage	14/02/25	■	■	■	■
CSF 22 - Woodland for Water and Air	14/02/25	■	■	■	■
CSF 23 – Sustainable Water Usage	14/02/25	■	■	■	■
CSF 24 - Livestock Nutrition Planning	14/02/25	■	■	■	■
CSF 26 - Tackling Pollution from Livestock Slurry	14/02/25	■	■	■	■
<p>CSF M1 - Standard Soil Sampling with No Interpretation for Standard Agricultural Soil Analysis (P, K, Mg, pH), plus Textural Classification and Organic Matter.</p> <p><i>*The analytical work will not be funded separately and costs are inclusive of analysis. Supplier is responsible for arranging appropriate UKAS ISO 17025 accredited laboratory analysis as per the relevant CSF Sampling specification.</i></p>	14/11/24	■	■	■	■

<p>CSF M2 – Standard Soil Sampling Certificate with Interpretation for Standard Agricultural Soil Analysis (P, K, Mg, pH), plus Textural Classification, and Organic Matter and Crop Nutrient Recommendations (P, K, Mg, pH, Lime Requirement)</p> <p><i>*The analytical work will not be funded separately and costs are inclusive of analysis. Supplier is responsible for arranging appropriate UKAS ISO 17025 accredited laboratory analysis as per the relevant CSF Sampling specification.</i></p>	14/11/24	■	■	■	■
<p>CSF M3 – Standard Soil Analysis (P, K, Mg, pH, Textural Classification and Soil Organic Matter) including Estimation of Soil Nitrogen Status (SNS), Certificate with Interpretation and Crop Nutrient Recommendations</p> <p><i>*The analytical work will not be funded separately and costs are inclusive of analysis. Supplier is responsible for arranging appropriate UKAS ISO 17025 accredited laboratory analysis as per the relevant CSF Sampling specification.</i></p>	14/11/24	■	■	■	■
<p>CSF M4 – Soil Mineral Nitrogen (SMN) Sampling and Analysis with Estimation of Soil Nitrogen Supply (SNS) Certificate with Interpretation with Crop Nitrogen Recommendations (SMN, SNS)</p> <p><i>*The analytical work will not be funded separately and costs are inclusive of analysis. Supplier is responsible for arranging appropriate UKAS ISO 17025 accredited laboratory analysis as per the relevant CSF Sampling specification.</i></p>	14/11/24	■	■	■	■

<p>CSF M5 - Slurry/Manure Sampling and Analysis Certificate with Interpretation and Recommendations (pH, Dry Matter, Total N, Nitrate-N, Ammonium-N, Uric Acid-N, total P, K, Mg, Ca, S,), Cu, Zn</p> <p><i>*The analytical work will not be funded separately and costs are inclusive of analysis. Supplier is responsible for arranging appropriate UKAS ISO 17025 accredited laboratory analysis as per the relevant CSF Sampling specification.</i></p>	14/11/24	■	■	■	■
<p>CSF M7 - Sampling and Mineral Analysis of Livestock Feed and Conserved Forage</p> <p><i>*Cost covers both the sampling and the laboratory analysis</i></p>	14/11/24	■	■	■	■
Grand Total			■		£170,945.00

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the tender Request for Quotation dated [15/07/2024]
2. the tender specification issued in support of the Request for Quotation
3. the tender submission of the Service Provider submitted to Atamis on [29/07/2024]
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the tender submission of the Service Provider as referred to above.

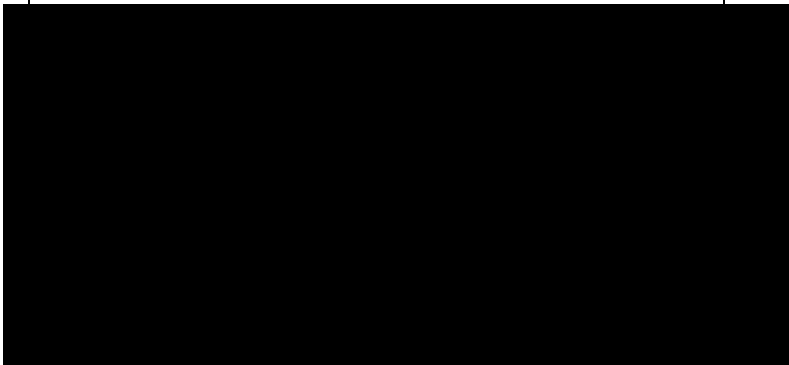
All other terms and conditions are as per the main framework contract. The final claim should be submitted by 28/03/2025 (within 6 weeks of the call-off contract delivery end date).

Upon receipt of the signed call-off contract award, a purchase order will be raised which must be quoted on all claim submission invoices. To note the terms and conditions of the main framework contract take precedence over those attached with the purchase order.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of signed acceptance via Atamis within 3 working days of the date of the Contract Inception Meeting.

Yours sincerely

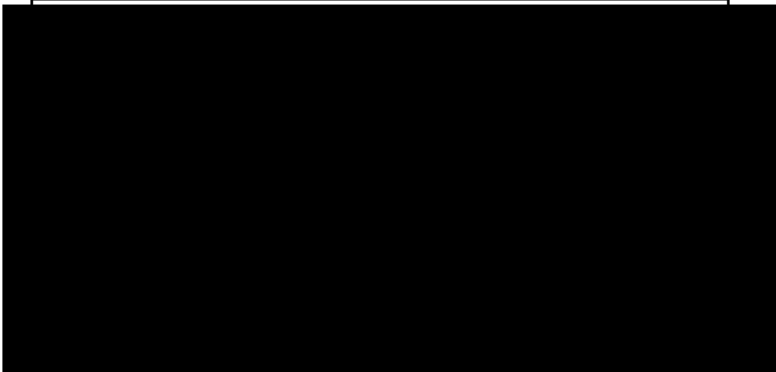
**Signed for and on behalf of Defra Group
Commercial**



Annex A: Delivery Milestones

Deadline	Activity
14/08/2024	Delivery of one-to-one advice commence.
01/10/2024	10% of technical visits and reports completed. 20% of sampling visits completed.
14/11/2024	50% of the technical visits & reports completed. 100% of the sampling visits completed.
14/01/2025	80% of the technical visits & reports completed.
14/02/2025	100% of the technical visits & reports completed.
28/03/2025	Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).

Signed for and on behalf of the Supplier



Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS *(DGC to complete)*

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]
3. The contact details of the Contractor Data Protection Officer are: [REDACTED]
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative