

Tricordant Ltd
[REDACTED]

NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

FAO: [REDACTED]

23 December 2022

Contract Award Notice – Specification Reference NHSLA.REG.369

Thank you for your application, received 6 December 2022, for the provision of *Leading a Multi-Disciplinary Team (Leadership Development Programme)*.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.REG.369 Leading a Multi-Disciplinary Team (Leadership Development Programme).
2. The award criteria for this contract were detailed in the Specification document shared via email on 23 November 2022 and again on 2 December 2022. The technical, quality, and social value element made up 70% of the total score, with the price element 30% of the total score. The overall score you obtained against the award criteria for your written bid was 88.2/100.
3. The contract is awarded based on the costings submitted in your bid, up to a total contract price of £38,950.00 (excluding VAT), [REDACTED]. Please see *Appendix A Contract Detail* for a full breakdown. Travel and accommodation expenses are not payable under this specification, due to the requirement for virtual delivery only.
4. The contract period for this specification is 4 January 2023 to 31 December 2023.
5. The contract will come into existence once the Academy receives your signed agreement, through the digital signature portal, confirming acceptance and availability to proceed with the work detailed within specification NHSLA.REG.369 and your associated bid.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning



AGREEMENT

Signed for and on behalf of **NHS England**:

Signed for and on behalf of **Tricordant Ltd.**

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.REG.369 Leading a Multi-Disciplinary Team:

APPENDIX A: CONTRACT DETAIL

Tricordant Ltd
NHSLA.REG.369

Contract Terms: Faculty Framework NHS/SoEPS/18.412
Contract Date: 4 January 2023 to 31 December 2023

1. Contract Summary Information

Provision of the design, development, and delivery of a pan-regional programme, offered to participants who are 'Leading Multi-disciplinary Teams (MDT)'. These masterclasses will support leaders to:

- Explore and understand the value of MDT working in the context of patient-centred care, population health, placed based care and the wider landscape of Integrated Care Systems (ICSs)
- Understand the importance of a shared vision and finding a common language. How to develop a shared vision and purpose across a multi-disciplinary team through co-creation and co-production
- Identify and understand the enablers and barriers to effective MDT working
- Develop wider system leadership skills in leading change, developing trust, building collaborative relationships, changing mindsets
- Explore the practical aspects of running a successful MDT – challenges and opportunities
- Work with conflict – how to manage and resolve it and make it a positive part of team dynamics
- Identify how to convey the impact and value of MDT working to the wider system-outputs, impact, measures of success, storytelling
- Support colleagues to spread learning across their Primary Care Networks (PCNs) and wider systems through a train the trainer approach

Masterclasses will focus on the skills needed to effectively develop and lead multi-disciplinary teams working across organisational and service boundaries and made up of individuals from different professional backgrounds, exploring how to find a common language that allows the development of a trusting and cohesive MDT that puts the patient at the centre of the conversation.

Please refer to the NHSLA.REG.369 Specification (page 3), which sets out an indicative structure for the programme across masterclasses and ALS. Specific contract deliverables include:

CONTRACT DELIVERABLES
[REDACTED]

Design, development, and delivery will take place within the following key principles:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Some deliverables may reduce, such as the total volume of ALS groups required, which will be dependent on participant numbers and the final cohort size.

2. Contract Pricing Detail

The work will take place within the total contract price and activities outlined below.

A. DESIGN, DEVELOPMENT, PROJECT COSTS	DAYS	RATE	TOTAL
A. SUB-TOTAL			
B. DELIVERY COSTS	DAYS	RATE	TOTAL
B. SUB-TOTAL			
CONTRACT TOTAL			£38,950.00
C.			
D.			

Notes on Contract Price:

Delivery of Action Learning Sets (ALS) is dependent on the final number of cohort participants. Where the cohort proceeds with the maximum number [REDACTED], this will utilise the full contract requirement of [REDACTED] as included within the total contract price. However, this will reduce if the total number of participants, and therefore volume of ALS groups, reduces. For example:



The total contract value will reduce as per the final ALS requirement, where each ALS is payable at the rate set out at Item D above (per [REDACTED] delivery cost). In the event that overall masterclass volume delivery reduces as a result of the planning and design process, the total contract value will reduce as per the final masterclass requirement, where each masterclass is payable at the rate set out at Item C above (per [REDACTED] delivery cost).

Additionally:

1. All costings exclude VAT at the prevailing rate, where applicable.
2. Expenses are not payable under this specification; all delivery will be virtual.
3. Where recalibration of the planned elements is required, this should be completed within the set parameters of the Total Contract Price of £38,950.00 (excluding VAT), working in close collaboration with the project lead and Primary Care Manager/s to approve the final design and structure.
4. A 'Call-Off' Purchase Order will be created, which will enable a 'draw down' of masterclass costs as the project progresses, against actual volumes delivered. The delivery plan will be agreed with the Project Lead at initiation, though it should be noted that a degree of flexibility is required.
5. Where overall delivery volumes reduce, there is a possibility that this contract may be extended beyond 31 December 2023 – this will be reviewed and confirmed in October 2023 as required.