Prior Information Notice: Asset Management System

1 Introduction

1.1 NCHA is a registered social landlord/housing association operating across the East Midlands with approximately 10,000 units.

1.2 NCHA is considering the procurement of a new Asset Management System to deliver the functionality detailed in Appendix 1 (System Requirements Matrix).

1.3 This system will need to integrate with the housing management system (Open Housing) provided by Capita, planned migration to Capita One Housing in the summer of 2022.

1.4 It is estimated that approximately 20 users will require access to the asset management system, not including colleagues from ICT who may need to access the system for support and update purposes.

1.5 In order for NCHA to be able to decide whether such a procurement is the most appropriate way of meeting its asset management needs, it would like suppliers to respond to the following questions. Please note that all responses will be kept confidential and will be used only to support the drafting of a Business Case and Specification.

2 Information Required

2.1 Can you provide a system that meets the requirements detailed in Appendix 1? If so, please explain whether all the requirements listed form part of a standard system or whether some would involve the use of additional modules for example.

2.2 From the information provided, can you provide an estimate of the initial cost for implementing such a system and the annual ongoing costs? Does this include data migration?

2.3 How does the licensing for your system work? E.g. do you operate an enterprise licence or a cost per individual licence.

2.3 What would be the approximate timescale for implementing such a system? Are you able to describe what resource input would be required of NCHA?

2.4 What information would be useful for you to include in the Invitation to Tender (ITT) documents?

Please submit your responses to these questions to [clare.ellis@ncha.org.uk](mailto:clare.ellis@ncha.org.uk) by no later than 12pm on 23rd April 2021.