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E-mail:	FMProcurement@uksbs.co.uk
NOTIFICATION TECHNICAL:	/
NOTIFICATION PUBLICATION:	/

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

UK Research and Innovation
Polaris House
Swindon
SN2 1FF
United Kingdom
Contact person: Rebecca Fish
Telephone: +44 1793867005
E-mail: fmprocurement@uksbs.co.uk
NUTS code: UKK14
Internet address(es):
Main address: www.uksbs.co.uk

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at:
www.contractsfinder.service.gov.uk/
Additional information can be obtained from another address:
Crown Commercial Services Ltd
London
United Kingdom
Telephone: +44 3450103503
E-mail: ExpressionOfInterest@crowncommercial.gov.uk
NUTS code: UKI
Internet address(es):
Main address: <https://gpsesourcing.cabinetoffice.gov.uk>
Tenders or requests to participate must be submitted electronically via: <https://gpsesourcing.cabinetoffice.gov.uk>

I.4) **Type of the contracting authority**

Body governed by public law

I.5) **Main activity**

Other activity: Public Procurement

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

External FM Services at the LMB in Cambridge
Reference number: FM19007

II.1.2) **Main CPV code**

79993100

II.1.3) Type of contract

Services

II.1.4) Short description:

UK Shared Business Services (UK SBS), on behalf of UK Research and Innovation, wishes to establish a Contract for the External FM Services at The LMB facility in Cambridge.

UK SBS is managing this procurement process in accordance with the Public Contracts Regulations 2015 (as may be amended from time to time) (the "Regulations").

This is a services contract.

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts). This procurement will be managed electronically via the Crown Commercial Services eSourcing Suite. To participate in this procurement, participants shall first be registered on the eSourcing Suite.

See section I.3 for access to procurement documentation.

II.1.5) Estimated total value

Value excluding VAT: 293 000.00 GBP

II.1.6) Information about lots

This contract is divided into lots: no

II.2) Description**II.2.1) Title:****II.2.2) Additional CPV code(s)**

45112700

71421000

90911000

77231200

II.2.3) Place of performance

NUTS code: UKH12

Main site or place of performance:

Laboratory Of Molecular Biology,

Hills Road, Cambridge CB2 0QH

II.2.4) Description of the procurement:

Scope of Service for the External FM Services Bundle 4 – LMB, MRS and 3 LMB houses

The External FM Bundle maintenance service shall ensure that all maintainable assets, (as defined herein) are maintained to the required 'fit for function' performance level.

To undertake the following, winter gritting duties, cleaning external windows /Facade systems, annual gutter clearing LMB & MRS and pest control. To undertake Landscaping for LMB, MRS and 3 LMB houses.

3. To service & maintain External FM systems as defined above in accordance with:

a) Manufacturer's recommendations as set out in the O&M schedules as a minimum or as required to meet the needs of the as-built environment

b) Relevant BS EN Standards

c) All relevant PPM requirements stated in SFG 20 Maintenance Standards

d) Current Fire Regulations and all other applicable Legal Statutory Requirements

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts). This procurement will be managed electronically via the Crown Commercial Service's eSourcing Suite. To participate in this procurement, participants shall first

be registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk/emptorisby> following the link 'Supplier eSourcing Registration'.

Please note that, to register, Bidders must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Note: registration may take some time please ensure that you allow a sufficient amount of time to register. Full instructions for registrations and use of the system can be found at <https://www.gov.uk/government/publications/become-a-crown-commercial-service-supplier> registered user can express an interest for a specific procurement. This is done by emailing ExpressionOfInterest@crowncommercial.gov.uk Your email must clearly state: the name and reference for the procurement you wish to register for; Your organisations full name as a registered supplier; the name and contact details for the registered individual sending the email. CrownCommercialService (CCS) will process the email and then enable the Bidder to access the procurement online via the e-Sourcing Suite.

The registered user will receive a notification email to alert them once this has been done. As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information applicable to this opportunity. For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service (CCS) Helpdesk (Not UK SBS Ltd) : Freephone: 0345010 3503 email: eenablement@crowncommercial.gov.uk The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by any Supplier.

If the Contracting Authority decides to enter into a Contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

See Section I.3 for access to procurement documentation.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 70.00

Price - Weighting: 30.00

II.2.6) **Estimated value**

Value excluding VAT: 293 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2020

End: 01/01/2023

This contract is subject to renewal: yes

Description of renewals:

There is the option for 2 further years to be added in + 1 + 1

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Mobilisation

During a period from three months before contract start date, by appointment, the site will be available to the contractor for additional surveys to familiarise themselves and their teams with the equipment, assets and systems that they will be responsible for maintaining through the duration of the contract.

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 21/03/2019

Local time: 10:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 21/03/2019

Local time: 11:00

Place:

Electronically

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information:

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by any Supplier. If the Contracting Authority decides to enter into a Contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any 5 / 5

expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders. All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts).

The sourcing documents can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in I.3

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services

policy@uksbs.co.uk

Swindon

SN2 1FF

United Kingdom

Internet address: www.uksbs.co.uk

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure

VI.4.4) Service from which information about the review procedure may be obtained

UK Shared Business Services Ltd

Swindon

SN2 1FF

United Kingdom

E-mail: policy@uksbs.co.uk

Internet address: www.uksbs.co.uk

VI.5) Date of dispatch of this notice:

04/02/2019