



Schedule 5 – VARIATION FORM

Order Form reference for the Call-Off Contract: **CPD/004/119/116** (CCS Reference: CCSN18A12):

BETWEEN:

Ministry of Housing, Communities and Local Government ("the Buyer")

and

LSE Enterprise Ltd ("the Supplier")

1. The Call-Off Contract is varied as follows and shall take effect on the date signed by both Parties.

Expiry Date

The End date of Initial Period is amended from 10th June 2020 to 31 March 2021. This is to cover delays incurred as a result of the COVID-19 pandemic

Contract Charges

As a result of the COVID-19 pandemic additional work is required in redesigning the methodology so the case studies can be conducted remotely.

This includes mastering new, 'virtual' research techniques to allow the Supplier to get a resident's-eye view of those communities they could not visit in person.



Department for
Communities and
Local Government

The Supplier also has to learn how best to analyse this mass of recorded data, in formats they had not previously worked with.

The Contract Charges are therefore amended in accordance with the costs set out below.

Current Contract Charges:	£122,050 (excluding VAT)
Additional Work Required (<i>Due To COVID-19</i>):	£5,300 (excluding VAT)
Additional Travel & Subsistence	£3,000 (excluding VAT)
Revised Total Contract Charges:	£130,350 (excluding VAT)

2. Words and expressions in this Variation shall have the meanings given to them in the Call-Off Contract.
3. This Call-Off Contract, including any previous changes shall remain effective and unaltered except as amended by this change.

Signed by an authorised signatory for and on behalf of the Buyer

Signature:

Date:

Name:

Address:

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature:

Date:

Name:

Address: